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**To: Mayor and Town Council**

**From: Holly Fimbres, Town Secretary/RMO**

**CC: Wade Carroll, Interim Town Manager**

**Re: Tarrant County Elections Agreement – September 2019 Special Election  
Town Council Meeting, August 13, 2019**

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**Agenda Item:**

Consider and take appropriate action regarding an Election Agreement and Contract between the Town of Trophy Club and Tarrant County Elections for administration of the Town's September 7, 2019 Special Election; and authorize the Mayor or his designee to execute all necessary documents (W. Carroll).

**Strategic Link:**

Administrative & Financial Services – Exercise fiscal discipline in all Town operations.

**Background and Explanation:**

The Town will be holding a Special Election on September 7, 2019 and therefore Staff is seeking to enter into an agreement with Tarrant County Elections for their administration services of such election.

**Financial Considerations:**

The estimated cost that Tarrant County Elections has provided is \$8,858.42.

**Legal Review:**

Not applicable.

**Board/Commission/ or Committee Recommendation:**

Not applicable.

**Staff Recommendation:**

Staff recommends approval of the Election Agreement and Contract between the Town of Trophy Club and Tarrant County Elections.

**Attachments:**

- Tarrant County Election Agreement and Contract for September 2019 Special Election