



1 Trophy Wood Drive, Trophy Club, TX 76262 | 682.237.2900 | info@trophyclub.org | trophyclub.org

To: Mayor and Town Council

From: Thomas M. Class Sr., Town Manager

CC: Holly Fimbres, Town Secretary/RMO

**Re: Town maintained property with acquisition potential for adjacent property owners
Town Council Meeting, October 9, 2018**

Agenda Item:

Consider and take appropriate action regarding Town maintained property with acquisition potential for adjacent property owners (Mayor Sanders and Council Member Lamont).

Background and Explanation:

During the April 24, 2018 Council meeting staff was directed to seek to acquire The Woods property adjacent Trophy Club Drive; excluding the brick wall, which is being maintained by Parks staff in exchange for the continued maintenance of said property. Likewise, staff was directed to seek to acquire property along Indian Creek Drive behind Cypress Court (from the edge of 2 Lake Forest Drive to the Hogan's Glen property); excluding the fence, which is being maintained by Parks staff in exchange for the continued maintenance of said property. Additionally, staff was directed to convey to the property owners that should they approve the acquisition of the property in exchange for continued maintenance, the Town would pay all legal, surveying, and platting fees associated with the transaction.

During the May 8, 2018 Council meeting, Mayor Pro Tem Shoffner requested additional specificity with regard to the impacted properties located along Indian Creek Drive. Based upon a review of aerial photographs, staff sought to acquire the property along Indian Creek Drive, more specifically described as adjacent to:

1. 2 Troon Drive,
2. 11 Muirfield Court,
3. 13 Muirfield Court,
4. 14 Muirfield Court,
5. 1 Cypress Court,
6. 2 Cypress Court,
7. 4 Cypress Court,
8. 11 Colonial Court,

9. 12 Colonial Court, and
10. 14 Colonial Court.

Staff also sought to acquire the The Woods property along Trophy Club Drive, more specifically described as adjacent to:

1. 1 Michelle Court,
2. 7 Michelle Court,
3. 9 Jennifer Court,
4. 10 Jennifer Court, and
5. 11 Jennifer Court.

Subsequent to the May 8, 2018 Council meeting and based upon Council direction, staff met personally with impacted property owners for the purpose of determining their interest in either transferring the portion of property as described above to the Town in exchange for continued maintenance, or returning this responsibility to the individual property owner on a future date yet to be determined. As of October 4, 2018, staff has not received any affirmative responses from property owners indicating a desire to transfer property, and therefore absent additional Council direction, property owners will be notified by letter that effective January 1, 2019, the Town will discontinue maintenance on the portion of properties described above.

Parks staff will continue to maintain the impacted properties until resolution of this matter.

Financial Considerations:

Should property owners approve the acquisition of the referenced property in exchange for continued maintenance, the Town would pay all legal, surveying, and platting fees associated with the transaction.

Legal Review:

Town Attorney has reviewed and concurs with the staff recommendation.

Board/Commission/ or Committee Recommendation:

Not applicable.

Staff Recommendation:

Staff recommends acquisition of the referenced property in exchange for continued maintenance, and approval to pay all legal, surveying, and platting fees associated with the transaction.

Attachments:

- April 24, 2018, Town Council Minutes
- May 22, 2018, Town Council Minutes
- Aerial maps of properties adjacent Indian Creek Drive and Trophy Club Drive