



Town of Trophy Club

1 Trophy Wood Drive
Trophy Club, Texas 76262

Meeting Agenda

Zoning Board of Adjustment (ZBA)

Thursday, September 10, 2020

6:00 PM

ZOOM Videoconference

CALL TO ORDER AND ANNOUNCE A QUORUM

A quorum of the Zoning Board of Adjustment will be present through ZOOM Videoconference on Thursday, September 10, 2020 at 6:00 p.m.

To speak on an item, you may email lopipare@trophyclub.org OR lpayne@trophyclub.org OR tuzee@trophyclub.org and include your topic(s) on the subject line, which will be read by the Presiding Officer.

To join the meeting via ZOOM: The public toll-free dial-in numbers to participate in the telephonic meeting are: 877-853-5247 or 888-788-0099 US Toll-free.

When your call is answered you will hear "Welcome to ZOOM, enter in the following Meeting ID below followed by the pound sign (#)"

Meeting ID: 811 0938 2986#

If you wish to speak on a current item being discussed, please press *9 [STAR 9] to "raise your hand".

CITIZEN PRESENTATIONS

Citizens are allowed four (4) minutes to address the Board regarding an item over which the Board has policy or oversight authority as provided by Texas law, the ethics order, or other policy order.

REGULAR SESSION

1. [2020-281-T](#) **Case ZBA-20-005 (340 Inverness Drive)**
 - a. Conduct a Public Hearing regarding a request for a special exception to allow a fence to encroach on the front setback, generally located south of Inverness Drive and approximately 210 feet east of Trophy Wood Drive.
 - b. Consider and take appropriate action regarding a request for a special exception to allow a fence to encroach on the front setback, generally located south of Inverness Drive and approximately 210 feet east of Trophy Wood Drive.

Attachments: [ZBA Report 9.10.20.pdf](#)
 [Exhibit A - Application with Explanation.pdf](#)
 [Exhibit B - Plot Plan.pdf](#)
 [Exhibit C - Aerial.pdf](#)
 [Exhibit D - Photos.pdf](#)
2. [2020-280-T](#) **Case ZBA-20-006 (7 Michelle Court)**
 - a. Conduct a Public Hearing regarding a request for a special exception to allow a fence to encroach on the side setback, generally located on the east corner of Michelle Court and Jennifer Court.
 - b. Consider and take appropriate action regarding a request for a special exception to allow a fence to encroach on the side setback, generally located on the east corner of Michelle Court and Jennifer Court.

Attachments: [ZBA Report 9.10.20.pdf](#)
 [Exhibit A - Application with Explanation.pdf](#)
 [Exhibit B - Plot Plan.pdf](#)
 [Exhibit C - Aerial.pdf](#)
 [Exhibit D - Side View Photo.pdf](#)
3. [2020-282-T](#) Consider and take appropriate action regarding the August 13, 2020 Zoning Board of Adjustment minutes.

Attachments: [ZBA Minutes 08.13.2020 DRAFT.pdf](#)
4. [2020-283-T](#) Receive Town Planner updates on previous cases heard by the Board and active development in Town.

ADJOURN

***THE BOARD MAY CONVENE INTO EXECUTIVE SESSION TO DISCUSS POSTED ITEMS AS ALLOWED BY THE TEXAS OPEN MEETINGS ACT, TEXAS LOCAL GOVERNMENT CODE 551.071.**

Notice is hereby given that a quorum of the Town Council may be in attendance at this meeting.

CERTIFICATION

I certify that the above notice was posted on the bulletin board at Trophy Club Town Hall, 1 Trophy Wood Drive, Trophy Club, Texas, on Friday, September 4, 2020 by 5:00 P.M. in accordance with Chapter 551, Texas Government Code.

Julie Smestad
Administrative Specialist

If you plan to attend this public meeting and have a disability that requires special needs, please contact the Town Secretary's Office at 682-237-2900, 48 hours in advance and reasonable accommodations will be made to assist you.

Legislation Details (With Text)

File #:	2020-281-T	Version:	1	Name:	
Type:	Agenda Item	Status:		Regular Session	
File created:	9/4/2020	In control:		Zoning Board of Adjustment (ZBA)	
On agenda:	9/10/2020	Final action:			
Title:	Case ZBA-20-005 (340 Inverness Drive) a. Conduct a Public Hearing regarding a request for a special exception to allow a fence to encroach on the front setback, generally located south of Inverness Drive and approximately 210 feet east of Trophy Wood Drive. b. Consider and take appropriate action regarding a request for a special exception to allow a fence to encroach on the front setback, generally located south of Inverness Drive and approximately 210 feet east of Trophy Wood Drive.				
Attachments:	ZBA Report 9.10.20.pdf Exhibit A - Application with Explanation.pdf Exhibit B - Plot Plan.pdf Exhibit C - Aerial.pdf Exhibit D - Photos.pdf				

Date	Ver.	Action By	Action	Result
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Case ZBA-20-005 (340 Inverness Drive)

- a. Conduct a Public Hearing regarding a request for a special exception to allow a fence to encroach on the front setback, generally located south of Inverness Drive and approximately 210 feet east of Trophy Wood Drive.
- b. Consider and take appropriate action regarding a request for a special exception to allow a fence to encroach on the front setback, generally located south of Inverness Drive and approximately 210 feet east of Trophy Wood Drive.



1 Trophy Wood Drive, Trophy Club, TX 76262 | 682.237.2900 | info@trophyclub.org | trophyclub.org

To: Zoning Board of Adjustment

From: Lisa Payne, Town Planner

CC: Steve Norwood, Town Manager
Leticia Vacek, Town Secretary

Re: Case ZBA-20-005
Zoning Board of Adjustment Meeting, September 10, 2020

Agenda Item:

Case ZBA-20-005 (340 Inverness Drive)

- a. Conduct a Public Hearing regarding a request for a special exception to allow a fence to encroach on the front setback, generally located south of Inverness Drive and approximately 210 feet east of Trophy Wood Drive.
- b. Consider and take appropriate action regarding a request for a special exception to allow a fence to encroach on the front setback, generally located south of Inverness Drive and approximately 210 feet east of Trophy Wood Drive.

Background and Explanation:

The owner of the subject property is requesting approval of a special exception so that they may construct a fence in-line with the front of their home. Section 14.02.351(c)(1) of the Town's Code of Ordinances states: *"Front elevation. All fences shall be located a minimum of ten feet (10') behind the front elevation of the primary structure."* An exception is being sought because the garage is at the front of the house (facing the side) and makes it impossible to put a fence 10' behind the front elevation of the residence.

The proposed fence will be 6' tall, iron, and have an automatic gate across the driveway. It will remain behind the 25' front yard setback.

Public notice was sent to those who own property within 200 feet of the subject property. To date, staff has received zero inquiries from neighbors.

Zoning Board of Adjustment Authority:

Section 14.02.351(P) of the Trophy Club Code of Ordinances authorizes the Zoning Board of Adjustment to consider and allow waivers to the fence requirements as a Special Exception. The language from the ordinance reads:

"The Zoning Board of Adjustment shall have the power to grant a Special Exception waiving or modifying these regulations where the literal enforcement of this Ordinance would result in practical difficulty or unnecessary hardship and the relief granted would not be contrary to the public interest but would do substantial justice and would be in accordance with the spirit of this Ordinance.

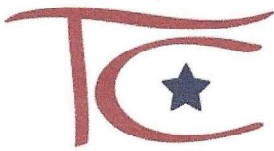
A public hearing is not required for Zoning Board of Adjustment consideration of a Special Exception under this Section.

- 1. For the purpose of this Ordinance, the following are established as general conditions, all of which are to be met upon the granting of any special exception.*
 - a. No diminution in value of surrounding properties would be suffered; and*
 - b. Granting the permit would be of benefit to the public interest or surrounding properties; and*
 - c. Denial of the permit would result in unnecessary hardship to the owner seeking it; and*
 - d. A zoning restriction as applied to the owner's property interferes with the reasonable use of the property, considering the unique setting of the property in its environment; and*
 - e. By granting the permit, substantial justice would be done; and*
 - f. The use must not be contrary to the spirit of the Ordinance.*
- 2. The burden of demonstrating that all general conditions have been met and that a Special Exception is appropriate is upon the person requesting the Special Exception. The Zoning Board of Adjustment may require a person requesting a Special Exception to provide proof as the Board determines necessary and appropriate for the Board to evaluate the application for Special Exception."*

The decision of the Board is final.

Attachments:

- Exhibit A – Application with Explanation
- Exhibit B – Plot Plan
- Exhibit C – Aerial
- Exhibit D – Photos



Zoning Board of Adjustment (ZBA) Request Type—Check the appropriate box below

- ☐ Variance to Zoning Requirement ☒ Fence Special Exception ☐ Administrative Appeal
☐ Building Board of Appeals / Building and Standards Commission Appeal ☐ Other Appeal

DETAILS OF REQUEST (See Page Two for additional required information)

Description of Request: Allowance + exception to Article VII Dev + Design Standards, Section 7.01(C)(1) - Driveway gate
Property Address: 340 Inverness Drive Current Zoning: Residential
Legal Description: TROPHY CLUB #9 Lot 724

APPLICANT / OWNER INFORMATION

Applicant

Name: Jennifer Taylor Olson
Address: 340 Inverness Drive
State/ZIP: Trophy Club 76262
Phone: 817-564-1931
Email: [REDACTED]
Signature: [Signature]

Owner (If Different)

Name: (same)
Address: _____
State/ZIP: _____
Phone: _____
Email: _____
Signature: _____

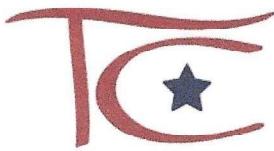
NOTE: The property owner must sign the application or submit a notarized letter of authorization.

APPLICATION REQUIREMENTS

- All required information, plans and signatures, **including the second page of this application** shall be completed prior to application submittal. INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED.
- Per the requirements of page two, a detailed description of the request including all relevant project details shall be attached on a separate sheet to this application.
- All required application fees shall be paid upon submittal of this application.
- Other plans and exhibits may be required to be submitted with this application per the requirements of the Town Code of Ordinances. It is recommended that a preliminary conference with a member of Town staff be conducted prior to the submittal of this application.
- Requests before the Board are considered individually based on whether the request constitutes a hardship as described in the Town Code of Ordinances and are subject to denial. Completion of this application shall not imply any guarantee of approval of the request or permission to continue any work related to the request.

STAFF USE ONLY

Date Received: _____
Received by: _____
Fee Paid: _____
Payment Type/Check #: _____
Receipt #: _____
Case #: _____



In order to make a finding of hardship and to grant a variance, special exception or appeal, the Zoning Board of Adjustment must determine that all of the following conditions are met. State how your request meets these conditions. Please note that the stated hardship shall not be financial or self-induced. Attach additional sheets if necessary.

1. Completely describe the variance, special exception or appeal you are requesting:

According to Section 7.01(c)1, "All fences shall be located a minimum of ten feet behind the front elevation of the primary structure. I am requesting an exemption due to a hardship. My garage is at the front of my property, therefore I do not have ten feet of space to set back the driveway gate to adhere to this requirement.

2. Do similar conditions exist in the area? Explain.

The following addresses do not follow requirements set out by 7.01(c)

- 401 Hilltop	- 2 Timberline Ct	- 20 Creekmere	- 21 Creekmere
- 1 Roaring Creek	- 543 Indian Creek	- 18 Creekmere	- 338 Inverness
- 4 Shields	- 545 Indian Creek	- 27 Creekmere	- 1 Woodlands

3. Describe how the unique conditions or circumstances do not result from your actions. (not an exhaustive list)

The property allows for a driveway on the left side of the property that ends at the front of the house where the garage was built. The house was built in 1986.

4. Is there any way to do what you want without this request?

There is no way to close property in front of the driveway to protect property from theft, secure pets in the backyard, keep children in enclosed driveway/yard and above all, to secure our safety.

ATTACH A DETAILED DIAGRAM OF THE SITE, TO SCALE, AND ANY OTHER DRAWINGS OR INFORMATION NECESSARY TO HELP EXPLAIN THE CASE TO THE BOARD. SHOW ON THE DIAGRAM ALL EASEMENTS, BUILDING LINES, ENCROACHMENTS AND THE VARIANCE, SPECIAL EXCEPTION OR APPEAL REQUESTED. THE SPECIFIC REQUEST SHOULD BE QUANTIFIED BY AN APPROPRIATE MEASUREMENT (DISTANCE, PERCENTAGE, ETC.).

Exhibit B

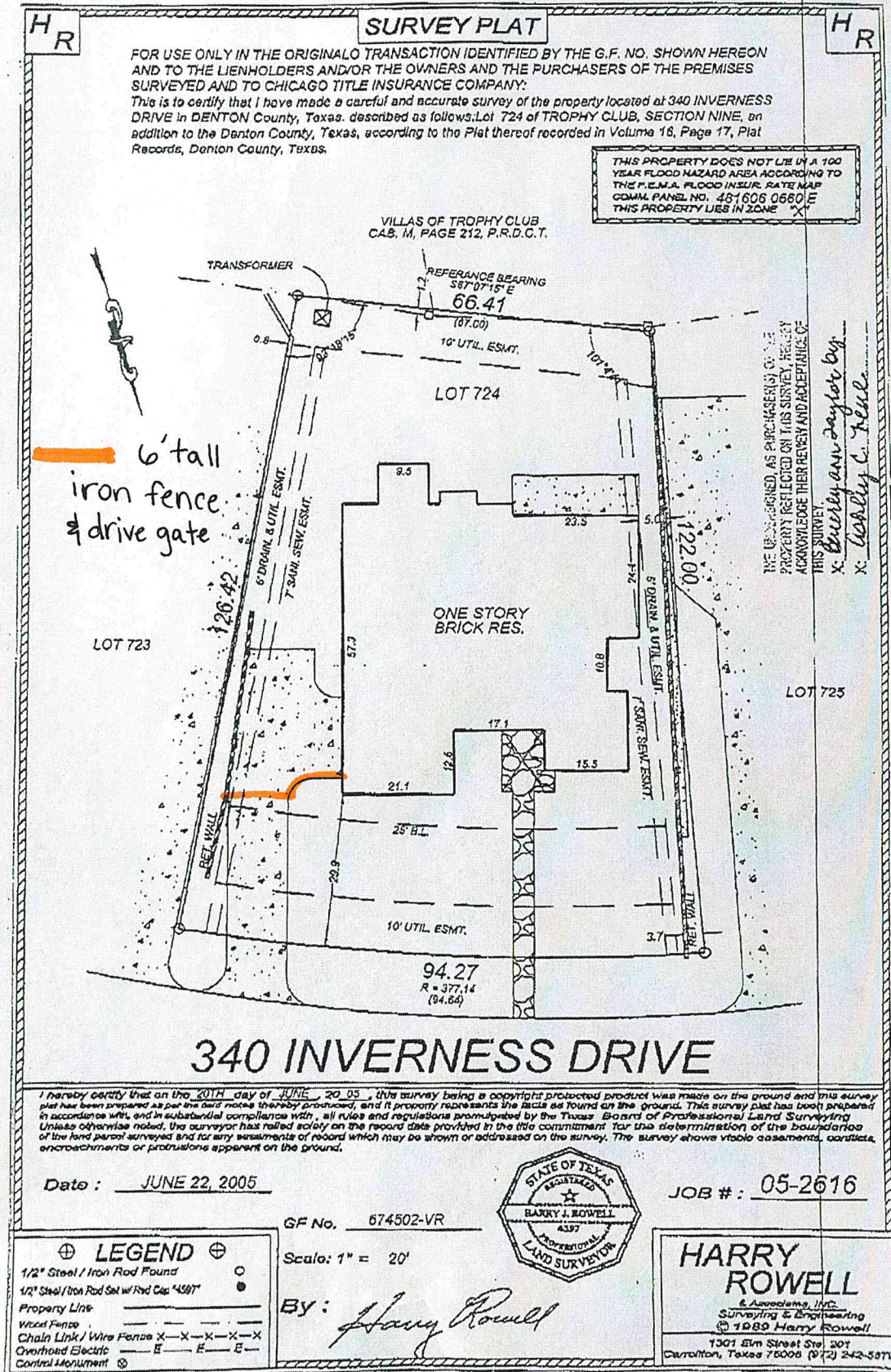


Exhibit C

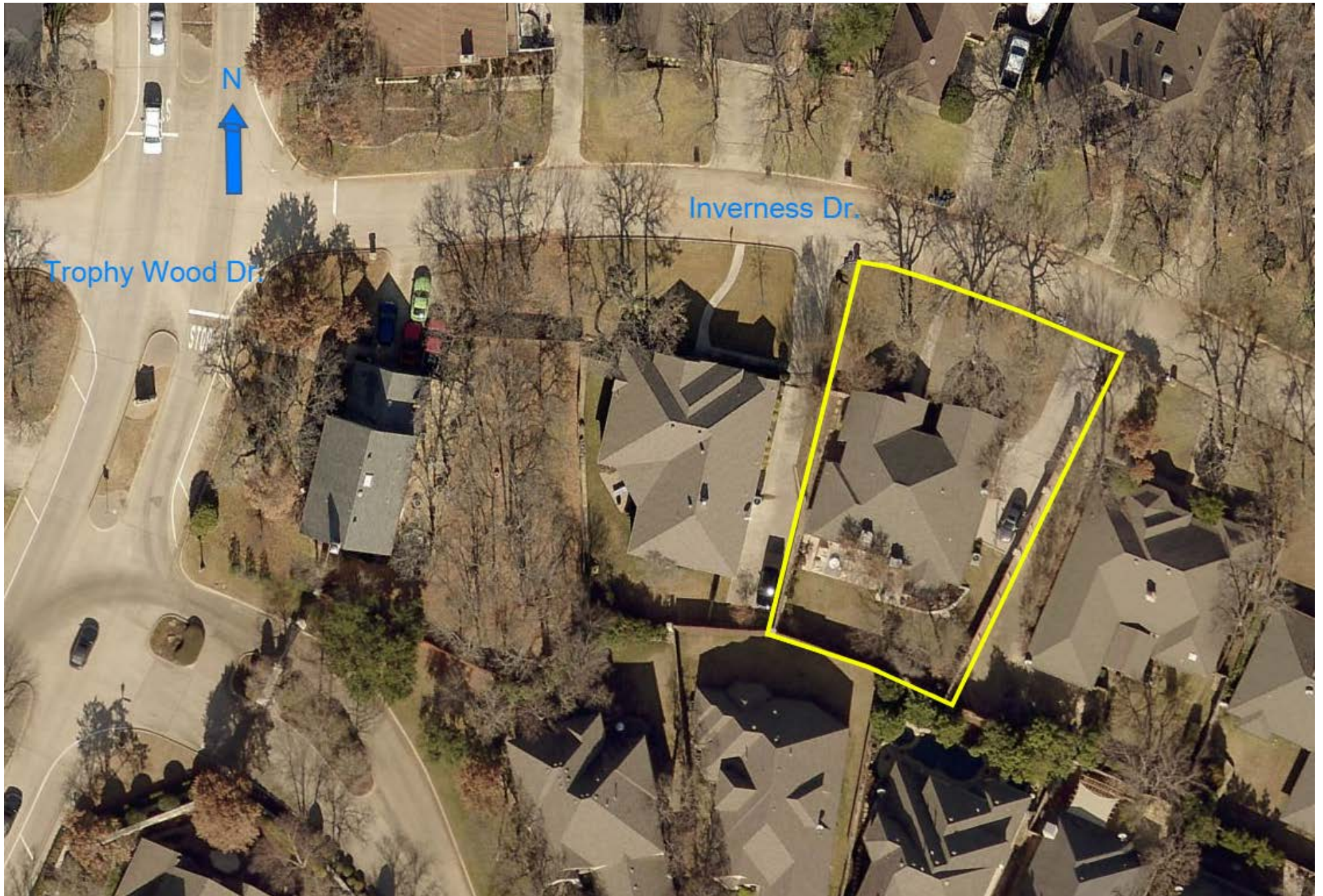


Exhibit D

Jennifer Taylor Olson's application to appear before the Zoning Board of Adjustment to request a special exception to Section 7.01(c)(1) – front setback for a fence.

340 Inverness Drive driveway pictured below – requesting an exception to install a driveway gate.



I have attached 15 addresses and pictures of homes with a driveway gate installed that do not follow the VII Development and Design Standards, Section 7.01(c)(1). I do not know if permits were pulled for these gates.

338 Inverness (next door)



1 Woodlands



5 Woodlands



6 Ross



1 Roaring Creek



4 Shields



2 Timberline Ct



543 and 545 Indian Creek



20 Creekmere



27 Creekmere



21 Creekmere



3 Glen Eagles Court



Legislation Details (With Text)

File #:	2020-280-T	Version:	1	Name:	
Type:	Agenda Item	Status:		Regular Session	
File created:	9/4/2020	In control:		Zoning Board of Adjustment (ZBA)	
On agenda:	9/10/2020	Final action:			
Title:	Case ZBA-20-006 (7 Michelle Court) a. Conduct a Public Hearing regarding a request for a special exception to allow a fence to encroach on the side setback, generally located on the east corner of Michelle Court and Jennifer Court. b. Consider and take appropriate action regarding a request for a special exception to allow a fence to encroach on the side setback, generally located on the east corner of Michelle Court and Jennifer Court.				
Attachments:	ZBA Report 9.10.20.pdf Exhibit A - Application with Explanation.pdf Exhibit B - Plot Plan.pdf Exhibit C - Aerial.pdf Exhibit D - Side View Photo.pdf				

Date	Ver.	Action By	Action	Result
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Case ZBA-20-006 (7 Michelle Court)

- a. Conduct a Public Hearing regarding a request for a special exception to allow a fence to encroach on the side setback, generally located on the east corner of Michelle Court and Jennifer Court.
- b. Consider and take appropriate action regarding a request for a special exception to allow a fence to encroach on the side setback, generally located on the east corner of Michelle Court and Jennifer Court.



1 Trophy Wood Drive, Trophy Club, TX 76262 | 682.237.2900 | info@trophyclub.org | trophyclub.org

To: Zoning Board of Adjustment

From: Lisa Payne, Town Planner

CC: Steve Norwood, Town Manager
Leticia Vacek, Town Secretary

Re: Case ZBA-20-006
Zoning Board of Adjustment Meeting, September 10, 2020

Agenda Item:

Case ZBA-20-006 (7 Michelle Court)

- a. Conduct a Public Hearing regarding a request for a special exception to allow a fence to encroach on the side setback, generally located on the east corner of Michelle Court and Jennifer Court.
- b. Consider and take appropriate action regarding a request for a special exception to allow a fence to encroach on the side setback, generally located on the east corner of Michelle Court and Jennifer Court.

Background and Explanation:

The owner of the subject property is requesting approval of a special exception so that they may construct a fence between their house and the street. Section 14.02.351(c)(2) of the Town's Code of Ordinances states: *"Side yard adjacent to side street. Side yard fences shall be located within the side yard building setback, and shall not extend beyond the building line of the side yard adjacent to a side street."* An exception is being sought in order to enclose the master bedroom and bathroom at the north corner of the house within the fenced backyard.

Currently, there is a 4' tall iron fence that runs parallel to Jennifer Court from the edge of the house to the rear fence. For safety reasons, the applicant would like to replace their fence with an 8' tall wood fence and move it from the edge of the house to between the street and the house. In an effort to avoid the roots of two Oak trees, the fence is proposed to sit 12' from the house which would put it 8' from the side property line.

On Exhibit B, the front of the house is shown to be about 5' behind the 20' building line and the side of the house is shown to be about 5' in front of the 25' building line. This happened because the house was built to face Michelle Court in 1996 rather than face Jennifer Court as the lot was designed for. The house was constructed to adhere to the R-12 zoning district's front and side

setbacks, but the setbacks were never amended on this lot. That being said, the location of the house is not in question and should not affect the decision made.

Public notice was sent to those who own property within 200 feet of the subject property. To date, staff has received zero inquiries from neighbors.

Zoning Board of Adjustment Authority:

Section 14.02.351(P) of the Trophy Club Code of Ordinances authorizes the Zoning Board of Adjustment to consider and allow waivers to the fence requirements as a Special Exception. The language from the ordinance reads:

“The Zoning Board of Adjustment shall have the power to grant a Special Exception waiving or modifying these regulations where the literal enforcement of this Ordinance would result in practical difficulty or unnecessary hardship and the relief granted would not be contrary to the public interest but would do substantial justice and would be in accordance with the spirit of this Ordinance.

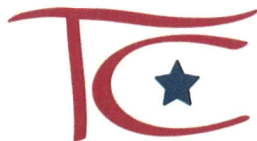
A public hearing is not required for Zoning Board of Adjustment consideration of a Special Exception under this Section.

- 1. For the purpose of this Ordinance, the following are established as general conditions, all of which are to be met upon the granting of any special exception.*
 - a. No diminution in value of surrounding properties would be suffered; and*
 - b. Granting the permit would be of benefit to the public interest or surrounding properties; and*
 - c. Denial of the permit would result in unnecessary hardship to the owner seeking it; and*
 - d. A zoning restriction as applied to the owner’s property interferes with the reasonable use of the property, considering the unique setting of the property in its environment; and*
 - e. By granting the permit, substantial justice would be done; and*
 - f. The use must not be contrary to the spirit of the Ordinance.*
- 2. The burden of demonstrating that all general conditions have been met and that a Special Exception is appropriate is upon the person requesting the Special Exception. The Zoning Board of Adjustment may require a person requesting a Special Exception to provide proof as the Board determines necessary and appropriate for the Board to evaluate the application for Special Exception.”*

The decision of the Board is final.

Attachments:

- Exhibit A – Application with Explanation
- Exhibit B – Plot Plan
- Exhibit C – Aerial
- Exhibit D – Side View Photo



TOWN OF
TROPHY CLUB
100 Municipal Drive • Trophy Club, Texas 76262

Exhibit A

**Application to Appear Before the
Zoning Board of Adjustment**

Page 1 of 2

Zoning Board of Adjustment (ZBA) Request Type—Check the appropriate box below

- ☐ Variance to Zoning Requirement ☒ Fence Special Exception ☐ Administrative Appeal
☐ Building Board of Appeals / Building and Standards Commission Appeal ☐ Other Appeal

DETAILS OF REQUEST (See Page Two for additional required information)

Description of Request: Requesting and exception 12x60x12 8ft tall
privacy and security fence over our current building line.

Property Address: 7 Michelle Ct Current Zoning: _____

Legal Description: _____

APPLICANT / OWNER INFORMATION

Applicant

Owner (If Different)

Name: Alan B. Strickland

Name: _____

Address: 7 Michelle Court

Address: _____

State/ZIP: TX, 76262

State/ZIP: _____

Phone: 469-853-2343

Phone: _____

Email: burke.strickland@stewartorg.com

Email: _____

Signature: [Signature]

Signature: _____

NOTE: The property owner must sign the application or submit a notarized letter of authorization.

APPLICATION REQUIREMENTS

STAFF USE ONLY

- All required information, plans and signatures, **including the second page of this application** shall be completed prior to application submittal. INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED.
- Per the requirements of page two, a detailed description of the request including all relevant project details shall be attached on a separate sheet to this application.
- All required application fees shall be paid upon submittal of this application.
- Other plans and exhibits may be required to be submitted with this application per the requirements of the Town Code of Ordinances. It is recommended that a preliminary conference with a member of Town staff be conducted prior to the submittal of this application.
- Requests before the Board are considered individually based on whether the request constitutes a hardship as described in the Town Code of Ordinances and are subject to denial. Completion of this application shall not imply any guarantee of approval of the request or permission to continue any work related to the request.

Date Received: _____

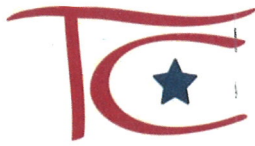
Received by: _____

Fee Paid: _____

Payment Type/Check #: _____

Receipt #: _____

Case #: _____



In order to make a finding of hardship and to grant a variance, special exception or appeal, the Zoning Board of Adjustment must determine that all of the following conditions are met. State how your request meets these conditions. Please note that the stated hardship shall not be financial or self-induced. Attach additional sheets if necessary.

1. Completely describe the variance, special exception or appeal you are requesting:

Due to a recent break in on our street and a substantial increase in traffic around and in our subdivision we are seeking an exception to build a privacy and security fence. Our house, to my knowledge, is the only in the Woods subdivision in which there is no privacy/security fence constructed to protect the back yard. The increase in traffic is due to the new apartment and retail space at the front entrance of Trophy Club.* continued

2. Do similar conditions exist in the area? Explain.

Not that I know of. Our lot is unique.

3. Describe how the unique conditions or circumstances do not result from your actions.

Our lot was planned and platted by the Town of Trophy Club when it was built in 1994. We purchased the home about three years ago and had nothing to do with the subdivision design, build, or original plat.

4. Is there any way to do what you want without this request?

Not that I can think of, no.

ATTACH A DETAILED DIAGRAM OF THE SITE, TO SCALE, AND ANY OTHER DRAWINGS OR INFORMATION NECESSARY TO HELP EXPLAIN THE CASE TO THE BOARD. SHOW ON THE DIAGRAM ALL EASEMENTS, BUILDING LINES, ENCROACHMENTS AND THE VARIANCE, SPECIAL EXCEPTION OR APPEAL REQUESTED. THE SPECIFIC REQUEST SHOULD BE QUANTIFIED BY AN APPROPRIATE MEASUREMENT (DISTANCE, PERCENTAGE, ETC.).

Exhibit A

**continued from page 2...We have a 5-year-old daughter who frequently plays in the back yard, along with our dog. We are seeking the 12-foot extension to ensure we can get around two mature Oak that is currently sitting very close to our building line. We are trying to avoid damaging the root system. The 60 foot in length will ensure we can protect out back yard, as well as our master bathroom window which sits along that side of the house and could be easily accessible if someone wanted to break in.

Exhibit B

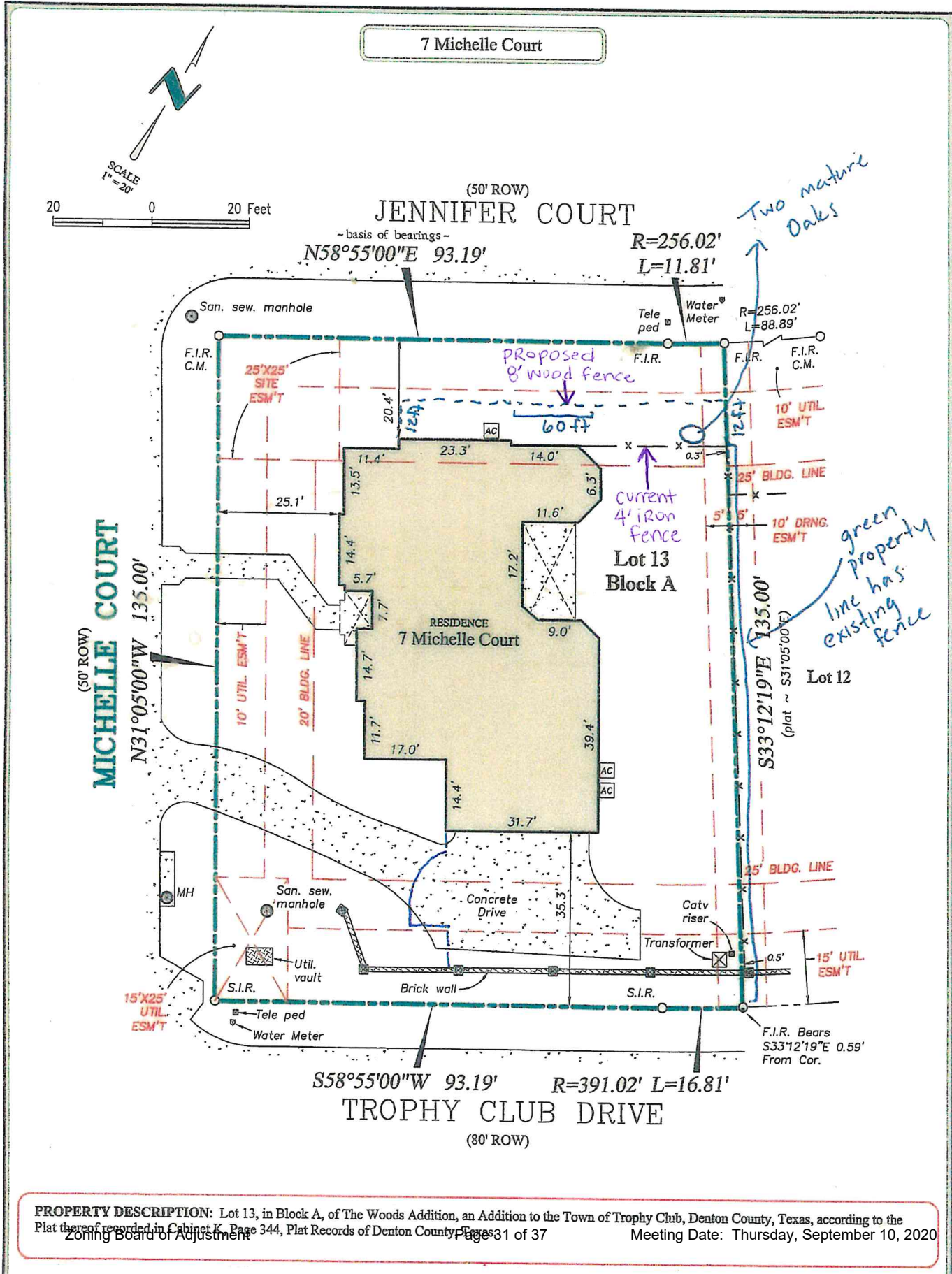


Exhibit C



Exhibit D



Jennifer Court

Legislation Details (With Text)

File #: 2020-282-T **Version:** 1 **Name:**
Type: Agenda Item **Status:** Regular Session
File created: 9/4/2020 **In control:** Zoning Board of Adjustment (ZBA)
On agenda: 9/10/2020 **Final action:**
Title: Consider and take appropriate action regarding the August 13, 2020 Zoning Board of Adjustment minutes.
Attachments: [ZBA Minutes 08.13.2020 DRAFT.pdf](#)

Date	Ver.	Action By	Action	Result
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Consider and take appropriate action regarding the August 13, 2020 Zoning Board of Adjustment minutes.

Town of Trophy Club

Meeting Minutes

Zoning Board of Adjustment (ZBA)

August 13, 2020

6:00 PM

ZOOM Videoconference

CALL TO ORDER AND ANNOUNCE A QUORUM

Secretary Murtaugh called to order the Zoning Board of Adjustment meeting for Thursday, August 13, 2020 at 6:20 p.m. and announced a quorum.

Board Members Present:

Secretary John Murtaugh
Board Member Doug Harper
Alternate Board Member Peter Blanchard
Alternate Board Member Jack Ormond

Board Members Absent:

Chairman Louis Opihare, Jr.
Vice Chairman Jeff Sims
Board Member Sean Cannon

Staff and Guests Present:

Tommy Uzee
David Jones

Director of Community Development
Acting Town Planner

CITIZEN PRESENTATIONS

Citizens are allowed four (4) minutes to address the Board regarding an item over which the Board has policy or oversight authority as provided by Texas law, the ethics order, or other policy order.

Secretary Murtaugh asked if there were any public requests to speak. No public requests were submitted.

REGULAR SESSION

2020-232-T Case ZBA-20-004 (408 Abbott Ln.)

- a. Conduct a Public Hearing regarding a request for a variance to allow a proposed shade structure to encroach into a required side yard building setback at 408 Abbot Lane.
- b. Consider and take appropriate action regarding a request for a variance to allow a proposed shade structure to encroach into a required side yard building setback at 408 Abbot Lane.

Secretary Murtaugh opened the public hearing at 6:21 p.m.

Acting Town Planner David Jones provided the staff report and was available for questions.

Applicant David Allen presented information about the project and was available for questions.

Acting Town Planner Jones indicated that he had received no comments from any residents about this variance request.

Secretary Murtaugh closed the public hearing at 6:40 p.m.

Secretary Murtaugh asked for a motion. Alternate Board Member Ormand moved to approve the request, seconded by Alternate Board Member Blanchard.

Secretary Murtaugh called for a vote. The motion passed unanimously (4-0).

2020-100-T Consider and take appropriate action regarding the August 13, 2020 Zoning Board of Adjustments minutes.

Secretary Murtaugh asked if there were any additions or corrections to the minutes. There were none.

Secretary Murtaugh asked for a motion.

Alternate Board Member Blanchard moved to approve the August 13 13, 2020 minutes as written, with a second by Board Member Harper.

Secretary Murtaugh called for a vote. The motion passed unanimously (4-0).

2020-101-T Receive Town Planner updates on previous cases heard by the Board and active development in Town.

Staff updates were given by Tommy Uzee, Director of Community Development.

ADJOURN

Secretary Murtaugh asked for a motion to adjourn.

Motion made by Board Member Harper to adjourn, seconded by Alternate Board Member Peter Blanchard.

Motion passed unanimously. Meeting adjourned at 6:46 p.m.

John Murtaugh, Secretary
Zoning Board of Adjustment
Town of Trophy Club, Texas

Julie Smestad, Recording Secretary
Town of Trophy Club, Texas

Legislation Details (With Text)

File #: 2020-283-T **Version:** 1 **Name:**
Type: Agenda Item **Status:** Regular Session
File created: 9/4/2020 **In control:** Zoning Board of Adjustment (ZBA)
On agenda: 9/10/2020 **Final action:**
Title: Receive Town Planner updates on previous cases heard by the Board and active development in Town.

Attachments:

Date	Ver.	Action By	Action	Result
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Receive Town Planner updates on previous cases heard by the Board and active development in Town.