



# Town of Trophy Club

1 Trophy Wood Drive  
Trophy Club, Texas 76262

## Meeting Agenda

### Town Council

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Tuesday, February 12, 2019

7:00 PM

Council Chambers

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A quorum of the Town Council will be present at Trophy Club Town Hall, 1 Trophy Wood Drive, Trophy Club, Texas 76262 on Tuesday, February 12, 2019, at 7:00 p.m. The Mayor will preside over the meeting and will be present at Trophy Club Town Hall. One or more members of the Town Council may participate remotely using video conferencing pursuant to Chapter 551 of the Texas Government Code. Two way audio and video communication will be provided and members of the public may speak.

#### CALL TO ORDER AND ANNOUNCE A QUORUM

#### INVOCATION

#### PLEDGES

*Pledge of allegiance to the American Flag.*

*Pledge of allegiance to the Texas Flag.*

#### CITIZEN PRESENTATIONS

*This is an opportunity for citizens to address the Council on any matter whether or not it is posted on the agenda. The Council is not permitted to take action on or discuss any presentations made to the Council at this time concerning an item not listed on the agenda. The Council will hear presentations on specific agenda items prior to the Council addressing those items. You may speak up to four (4) minutes or the time limit determined by the Mayor or presiding officer. To speak during this item you must complete the Speaker's form that includes the topic(s) of your statement. Topics of presentation should be limited to matters over which the Council has authority.*

**ANNOUNCEMENTS AND REPORTS**

1. [2019-050-T](#) Receive Town Manager Class' update and provide input regarding the following (T. Class):  
\*May 4, 2019 General and Special Election  
\*Communication Process  
\*Loop Road  
  
**Attachments:** [Staff Report - Loop Road 01.27.18.pdf](#)  
[Staff Report - Loop Road 02.13.18.pdf](#)  
[Staff Report - Loop Road 03.27.18.pdf](#)  
[Staff Memo - Loop Road 12.11.18 .pdf](#)  
[Loop Road Letter 12.3.14.pdf](#)  
[Loop Road Appeal Letter and Package 10.02.18.pdf](#)  
[Loop Road COE Inquiry Response 11.08.18.pdf](#)  
[Loop Road Map 2.24.14.pdf](#)  
[Loop Road Zoning Map 5.01.18.pdf](#)
  
2. [2019-094-T](#) Receive an update regarding the Kindness Awareness Events and the 2019 March of Dimes, March for Babies Campaign Event (Mayor Sanders and Council Member Fleury).
  
3. [2019-051-T](#) Receive Town Council Liaison update; discussion of same (T. Class):  
\*Parks and Recreation Board, January 21, 2019  
Council Liaison - Council Member Alicia L. Fleury

**CONSENT AGENDA**

*All matters listed as Consent Agenda are considered to be routine by the Town Council and will be enacted by one motion. There will not be a separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.*

4. [2019-052-T](#) Consider and take appropriate action regarding the Town Council Regular Session Minutes dated January 8, 2019 (T. Class).  
**Attachments:** [Draft TC Regular Session Minutes January 8, 2019.pdf](#)
  
5. [2019-072-T](#) Consider and take appropriate action regarding the Town Council Special Session Minutes dated January 28, 2019 (T. Class).  
**Attachments:** [Draft TC Special Session Minutes January 28, 2019.pdf](#)
  
6. [2019-054-T](#) Consider and take appropriate action regarding the financial and variance report dated November 2018 (T. Class).  
**Attachments:** [Staff Report - November 2018 Financial and Variance Report.pdf](#)  
[November All Fund Budget Report.pdf](#)  
[November Detail vs Budget Report.pdf](#)

7. [2019-056-T](#) Consider and take appropriate action regarding the First Quarter Investment Report for Fiscal Year 2019 (T. Class).  
**Attachments:** [Staff Report - First Quarter Investment Report FY 2019.pdf](#)  
[First Quarter Investment Report FY 2019.pdf](#)
8. [2019-057-T](#) Receive Annual Racial Profiling Report (T. Class).  
**Attachments:** [Staff Report - Annual Racial Profiling Report.pdf](#)  
[2018 Annual Racial Profiling Report.pdf](#)
9. [2019-058-T](#) Consider and take appropriate action regarding an Election Agreement and Contract between the Town of Trophy Club and Tarrant County Elections for administration of the Town's February 23, 2019 Special Election; and authorize the Mayor or his designee to execute all necessary documents (T. Class).  
**Attachments:** [Staff Report - Tarrant County Elections Agreement.pdf](#)  
[Tarrant County Election Agreement and Contract for February 2019 Special Ele](#)
10. [2019-059-T](#) Consider and take appropriate action regarding an Election Agreement and Contract between the Town of Trophy Club and Denton County Elections for administration of the Town's February 23, 2019 Special Election; and authorize the Mayor or his designee to execute all necessary documents (T. Class).  
**Attachments:** [Staff Report - Denton County Elections Agreement.pdf](#)  
[Denton County Election Agreement and Contract for February 2019 Special Ele](#)
11. [2019-060-T](#) Consider and take appropriate action regarding a Joint Election Agreement and Contract between the Town of Trophy Club and Denton County Elections for administration of the Town's May 4, 2019 General and Special Elections; and authorize the Mayor or his designee to execute all necessary documents (T. Class).  
**Attachments:** [Staff Report - Denton County Elections Agreement.pdf](#)  
[Draft Denton County Elections Agreement for May 2019 General and Special El](#)
12. [2019-092-T](#) Consider and take appropriate action regarding a Resolution approving the submission of a Grant Application to participate in the U.S Justice Assistance Grant Program for the Police Department; authorizing the Town Manager or his designee to execute all necessary documents; and providing an effective date (T. Class).  
**Attachments:** [Staff Report - School Resource Officer Vehicle Initiative Grant Program.pdf](#)  
[RES 2019-03 - School Resource Officer Vehicle Initiative.pdf](#)
13. [2019-093-T](#) Consider and take appropriate action regarding a Resolution approving the submission of a Grant Application to participate in the Drug Interdiction and Juvenile Justice Program Grant for the Police Department; authorizing the Town Manager or his designee to execute all necessary documents; and providing an effective date (T. Class).  
**Attachments:** [Staff Report - Drug Interdiction and Juvenile Justice Grant Program.pdf](#)  
[RES 2019-04 - Drug Interdiction and Juvenile Justice Grant Program.pdf](#)

14. [2019-095-T](#) Consider and take appropriate action regarding a Proclamation of the Town Council supporting the 2019 March of Dimes, March for Babies Campaign in Trophy Club; and providing an effective date (Mayor Sanders).

**Attachments:** [PRO 2019-03 - March of Dimes.pdf](#)

### REGULAR SESSION

15. [2019-073-T](#) Consider and take appropriate action to amend Economic Development Agreements with OTD TC, LLC; and authorize the Mayor or his designee to execute all necessary documents (T. Class).

**Attachments:** [Staff Report - Amend OTD Agreements.pdf](#)  
[Amended Old Town Development - Bread Winners 2019.pdf](#)  
[Amended Old Town Developments - HG Sply 2019.pdf](#)

16. [2019-062-T](#) **Case O-AMD-18-001 (Attached Forward-Facing Garages)**

A) Conduct a Public Hearing regarding a request to amend residential garage regulations in Sections 14.02.151(i), 14.02.152(i), 14.02.153(i), 14.02.154(i), 14.02.155(h), 14.02.156(h), and 14.02.159(h) of the Trophy Club Code of Ordinances to allow for attached forward-facing garages that are in addition to the two-car garage minimum (T. Class).

B) Consider and take appropriate action regarding an Ordinance to amend residential garage regulations in Sections 14.02.151(i), 14.02.152(i), 14.02.153(i), 14.02.154(i), 14.02.155(h), 14.02.156(h), and 14.02.159(h) of the Trophy Club Code of Ordinances to allow for attached forward-facing garages that are in addition to the two-car garage minimum (T. Class).

**Attachments:** [Staff Report - Case O-AMD-18-001.pdf](#)  
[ORD 2019-05 PZ.pdf](#)  
[ORD 2019-05 PZ 2.12.19 RED-LINED.pdf](#)  
[Exhibit A - Detached 3rd Car Garage.pdf](#)  
[Exhibit B - Attached 3rd Car Garage.pdf](#)  
[Exhibit C - Attached 3rd and 4th Car Garages.pdf](#)  
[Exhibit D - Attached Forward-Facing 3rd Car Garage Map.pdf](#)  
[Exhibit E - Fresh Meadow Setbacks.pdf](#)  
[Exhibit F - Seminole Setbacks.pdf](#)

17. [2019-061-T](#) Consider and take appropriate action regarding an Ordinance of the Town of Trophy Club ordering and calling a General Election to be held on May 4, 2019 for the purpose of electing one (1) Councilmember to Place No. 5 and one (1) Councilmember to Place No. 6 on the Trophy Club Town Council, each for a term of three (3) years respectively; providing for canvassing of returns; providing for a runoff election as necessary; adopting provisions relative to publication and other matters necessary to conduct the election; and providing an effective date (T. Class).

**Attachments:** [ORD 2019-04 - Calling May 2019 General Election.pdf](#)

18. [2019-069-T](#) Discussion of and provide direction regarding Town legislative priorities for State Representative Tan Parker to sponsor (Mayor Sanders).
19. [2019-063-T](#) Discussion of items for Future Agendas to include agenda items for consideration on the February 26, 2019 Council agenda and items from the Town Council Future Agenda Items list (T. Class).
- A) Item No. 9 from the Future Agenda Items list: Discussion of and possible action regarding restricting Short Term Rentals. (Lamont 9/11/2018) (1-February 12, 2019)
- Attachments:** [February 26, 2019 Proposed Council Meeting Agenda.pdf](#)  
[Town Council Future Agenda Items List updated 02-06-2019.pdf](#)

### EXECUTIVE SESSION

20. [2019-064-T](#) Pursuant to the following designated sections of the Texas Government Code, Annotated, Chapter 551 (Texas Open Meetings Act), the Council will convene into executive session to discuss the following:
- A) Section 551.071 Consultation with Attorney under Subsection (2) to consult with the Town Attorney on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act, specifically:
- 1) Cause No. 18-9681-158 Town of Trophy Club v. Michael T. Slye (T. Class)
  - 2) Sign Ordinance (T. Class)
  - 3) Conflict of Interest Disclosure Forms (Mayor Sanders)
- B) Section 551.072 Deliberation regarding Real Property to discuss or deliberate the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person:
- 1) North of State Highway 114, east of Trophy Club Drive and west of Town limits (Mayor Pro Tem Shoffner and Council Member Kurtz)
  - 2) North of State Highway 114, west of Trophy Club Drive (T. Class)
- C) Section 551.074 Personnel Matters to discuss or deliberate the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee:
- 1) Economic Development Corporation 4B (Mayor Sanders)
  - 2) Council Finance Subcommittee (Mayor Sanders)
  - 3) Organized Sports Council Subcommittee (Mayor Sanders)

**RECONVENE INTO REGULAR SESSION**

21. [2019-065-T](#) Consider and take appropriate action regarding repealing Resolution No. 2018-19 and adopting a new Resolution appointing a Council Member to serve as the Council Liaison to the Economic Development Corporation 4B; reaffirming existing appointments; and providing an effective date (Mayor Sanders).  
**Attachments:** [RES 2019-02 - Council Liaison Appointment to EDC 4B.pdf](#)
22. [2019-066-T](#) Consider and take appropriate action regarding appointing a Council Member to a vacant position on the Council Subcommittee formed for the purpose of providing fiduciary oversight of the budget, as well as providing input regarding the administration of the budget and the budget process (Mayor Sanders).  
**Attachments:** [Staff Report - Council Finance Subcommittee.pdf](#)
23. [2019-067-T](#) Consider and take appropriate action regarding appointing a Council Member to a vacant position on the Organized Sports Council Subcommittee (Mayor Sanders).  
**Attachments:** [Staff Report - Organized Sports Council Subcommittee.pdf](#)
24. [2019-068-T](#) Consider and take appropriate action regarding the Executive Session (T. Class).

**ADJOURN**

**\* The Town Council may convene into executive session to discuss posted items as allowed by the Texas Open Meeting Act, LGC.551.071**

**CERTIFICATION**

I certify that the above notice was posted on the bulletin board at Trophy Club Town Hall, 1 Trophy Wood Drive, Trophy Club, Texas, on February 8, 2019 by 5:00 p.m. in accordance with Chapter 551, Texas Government Code.

Holly Fimbres  
Town Secretary/RMO

If you plan to attend this public meeting and have a disability that requires special needs, please contact the Town Secretary's Office at 682-237-2900, 48 hours in advance, and reasonable accommodations will be made to assist you.

I certify that the attached notice and agenda of items to be considered by the Council was removed by me from the bulletin board at Trophy Club Town Hall, 1 Trophy Wood Drive, Trophy Club, Texas, on the \_\_\_\_\_ day of \_\_\_\_\_, 2019.

\_\_\_\_\_, Title: \_\_\_\_\_