



Town of Trophy Club

1 Trophy Wood Drive
Trophy Club, Texas 76262

Meeting Agenda

Town Council

Tuesday, January 8, 2019

7:00 PM

Council Chambers

A quorum of the Town Council will be present at Trophy Club Town Hall, 1 Trophy Wood Drive, Trophy Club, Texas 76262 on Tuesday, January 8, 2019, at 7:00 p.m. The Mayor will preside over the meeting and will be present at Trophy Club Town Hall. One or more members of the Town Council may participate remotely using video conferencing pursuant to Chapter 551 of the Texas Government Code. Two way audio and video communication will be provided and members of the public may speak.

CALL TO ORDER AND ANNOUNCE A QUORUM

INVOCATION

PLEDGES

*Pledge of allegiance to the American Flag.
Pledge of allegiance to the Texas Flag.*

CITIZEN PRESENTATIONS

This is an opportunity for citizens to address the Council on any matter whether or not it is posted on the agenda. The Council is not permitted to take action on or discuss any presentations made to the Council at this time concerning an item not listed on the agenda. The Council will hear presentations on specific agenda items prior to the Council addressing those items. You may speak up to four (4) minutes or the time limit determined by the Mayor or presiding officer. To speak during this item you must complete the Speaker's form that includes the topic(s) of your statement. Topics of presentation should be limited to matters over which the Council has authority.

ANNOUNCEMENTS AND REPORTS

1. [2019-001-T](#) Receive Town Manager Class' update and provide input regarding the following (T. Class):
 *May 4, 2019 Election
 *Staffing
 *Community Emergency Response Team
 *Citizen's Police Academy
2. [2019-002-T](#) Administration of Oath of Office to the Town of Trophy Club Presiding and Alternate Municipal Court Judges (T. Class).
3. [2019-003-T](#) Receive a presentation of the Town's new website (T. Class).

4. [2019-004-T](#) Receive Town Council Liaison update; discussion of same (T. Class):
*Economic Development Corporation 4B, December 18, 2018
Council Liaison - Council Member Rhylan Rowe

CONSENT AGENDA

All matters listed as Consent Agenda are considered to be routine by the Town Council and will be enacted by one motion. There will not be a separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.

5. [2019-005-T](#) Consider and take appropriate action regarding the Town Council Regular Session Minutes dated December 11, 2018 (T. Class).
Attachments: [Draft TC Regular Session Minutes December 11, 2018.pdf](#)
6. [2019-006-T](#) Consider and take appropriate action regarding the financial and variance report dated September 2018 (T. Class).
Attachments: [Staff Report - September 2018 Financial and Variance Report.pdf](#)
[September All Fund Budget Report.pdf](#)
[September Detail vs Budget Report.pdf](#)
7. [2019-007-T](#) Consider and take appropriate action regarding the financial and variance report dated October 2018 (T. Class).
Attachments: [Staff Report - October 2018 Financial and Variance Report.pdf](#)
[October All Fund Budget Report.pdf](#)
[October Detail vs Budget Report.pdf](#)
8. [2019-008-T](#) Consider and take appropriate action regarding an Agreement between the Town of Trophy Club and Freese and Nichols to provide stormwater engineering and compliance assistance for the Town's MS4 program and stormwater management needs; and authorizing the Mayor or his designee to execute all necessary documents (T. Class).
Attachments: [Staff Report - Freese and Nichols Agreement for MS4 Program and Stormwater](#)
[Freese and Nichols Agreement for MS4 Program and Stormwater Management](#)
9. [2019-009-T](#) Consider and take appropriate action regarding a Requisition Request for procurement of a replacement Police vehicle for the Town of Trophy Club; and authorizing the Mayor or his designee to execute all necessary documents (T. Class).
Attachments: [Staff Report - Purchase of a Replacement Vehicle.pdf](#)
[Requisition Request.pdf](#)
[Dana Safety Supply Quote.pdf](#)
[Vehicle Evaluation Summary Report.pdf](#)
10. [2019-010-T](#) Consider and take appropriate action regarding adopting a Parkland Dedication Fund Policy (Council Member Jensen and Mayor Sanders).
Attachments: [Staff Report - Parkland Dedication Fund Policy.pdf](#)

11. [2019-011-T](#) Consider and take appropriate action regarding a Resolution repealing Resolution No. 2017-16, authorizing participation in various cooperative purchasing programs, and adopting a new resolution authorizing participation in various cooperative purchasing programs in accordance with the Town's Procurement Policies and Procedures; authorizing execution of any and all necessary agreements for participation in the cooperative programs by the Mayor or his designee; approving related contracts and the payment of related fees in accordance with the budget; and providing an effective date (T. Class).
- Attachments:** [Staff Report -Cooperative Purchasing Program.pdf](#)
[RES 2019-01 - Authorizing Participation in Cooperative Purchasing Program.pdf](#)
12. [2019-012-T](#) Consider and take appropriate action regarding modifying the Amended Non-Exclusive Use Agreement between the Town of Trophy Club and Greater Northwest Soccer Association; and authorizing the Mayor or his designee to execute all necessary documents (T. Class).
- Attachments:** [Staff Report - GNWSA Amended Non-Exclusive Use Agreement.pdf](#)
[GNWSA Amended Non-Exclusive Use Agreement.pdf](#)
13. [2019-013-T](#) Consider and take appropriate action regarding modifying the Amended Non-Exclusive Use Agreement between the Town of Trophy Club and Trophy Club Roanoke Youth Baseball Association; and authorizing the Mayor or his designee to execute all necessary documents (T. Class).
- Attachments:** [Staff Report - TCRYBA Amended Non-Exclusive Use Agreement.pdf](#)
[TCRYBA Amended Non-Exclusive Use Agreement.pdf](#)
14. [2019-031-T](#) Consider and take appropriate action regarding amending the Non-Exclusive Use Agreement between the Town of Trophy Club and Bobcat Youth Football Organization; and authorizing the Mayor or his designee to execute all necessary documents (T. Class).
- Attachments:** [Staff Report - BYFO Amended Non-Exclusive Use Agreement.pdf](#)
[BYFO Amended Non-Exclusive Use Agreement.pdf](#)
15. [2019-014-T](#) Consider and take appropriate action regarding a Proposal between the Town of Trophy Club and Muckleroy & Falls for the engineering and design of the Trophy Club Parking Garage project; and authorizing the Mayor or his designee to execute all necessary documents (T. Class).
- Attachments:** [Staff Report - Parking Garage Proposal.pdf](#)
[Muckleroy & Falls Design Cost Proposal.pdf](#)
16. [2019-015-T](#) Consider and take appropriate action regarding the Interlocal Assistance Agreement between the Town of Trophy Club and Tarrant County Fire and Arson Investigators Association for Fire, Arson, and Explosion Investigations; and authorizing the Mayor or his designee to execute all necessary documents (T. Class).
- Attachments:** [Staff Report - Tarrant County Fire and Arson Investigators Association Agreement](#)
[Tarrant County Fire and Arson Investigators Association Interlocal Assistance A](#)

REGULAR SESSION

17. [2019-016-T](#) Consider and take appropriate action regarding a Proclamation of the Town Council supporting January 12-27, 2019 as Yoga Marathon in Trophy Club; and providing an effective date (Mayor Sanders).
Attachments: [PRO 2019-01 - Yoga Marathon.pdf](#)
18. [2019-023-T](#) Consider and take appropriate action regarding a Proclamation of the Town Council recognizing February 2019 as Kindness Awareness Month in Trophy Club; and providing an effective date (Council Member Fleury and Mayor Sanders).
Attachments: [PRO 2019-02 - Kindness Awareness Month.pdf](#)
19. [2019-032-T](#) Consider and take appropriate action regarding an Ordinance of the Town of Trophy Club ordering and calling a Special Election to be held on February 23, 2019 for the purpose of electing one (1) Councilmember to Place No. 2 on the Trophy Club Town Council for the remainder of an unexpired term (expiring in May 2020); providing for canvassing of returns; providing for a runoff election as necessary; adopting provisions relative to publication and other matters necessary to conduct the election; and providing an effective date (Council Member Jensen and Council Member Rowe).
Attachments: [ORD 2019-02 - Calling February 2019 Election.pdf](#)
20. [2019-017-T](#) Receive an update from Dr. Ryder Warren, Superintendent with Northwest Independent School District, regarding an annual District overview; discussion of same (T. Class).
21. [2019-018-T](#) Consider and take appropriate action regarding an Ordinance amending Section 1.09.001, Definitions, and removing Subsection (c), Events requiring special approval, of Section 1.09.003, Permit required; exemptions, of Article 1.09, Special Events, of the Town of Trophy Club Code of Ordinances to rescind the requirement for approval of the Planning and Zoning Commission and Town Council, in order for the approval to be made by the Special Event Review Committee; and provide an effective date (T. Class).
Attachments: [Staff Report - Special Events Ordinance Change.pdf](#)
[ORD 2019-01 - Special Events Ordinance.pdf](#)
22. [2019-019-T](#) **Town Council Future Agenda Item No. 7**
Consider and take appropriate action regarding the Trophy Club Park Master Plan (T. Class).
Attachments: [Staff Report - Trophy Club Park Master Plan.pdf](#)
[Trophy Club Park Presentation.pdf](#)
[Trophy Club Park Master Plan Map.pdf](#)

23. [2019-020-T](#) Discussion of items for Future Agendas to include agenda items for consideration on the January 19, 2019 Council Retreat agenda and February 12, 2019 Council agenda, as well as items from the Town Council Future Agenda Items list (T. Class).
- A) Item No. 5 from the Future Agenda Items list: Receive an update from Staff and take appropriate action regarding the possibility to allow attached forward facing garages. (Rowe 6/26/2018) (1-September 25, 2018) (2-January 8, 2019)
- Attachments:** [January 19, 2019 Proposed Council Retreat Agenda.pdf](#)
[February 12, 2019 Proposed Council Meeting Agenda.pdf](#)
[Town Council Future Agenda Items List updated 01-02-2019.pdf](#)

EXECUTIVE SESSION

24. [2019-021-T](#) Pursuant to the following designated sections of the Texas Government Code, Annotated, Chapter 551 (Texas Open Meetings Act), the Council will convene into executive session to discuss the following:
- A) Section 551.071 Consultation with Attorney under Subsection (2) to consult with the Town Attorney on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act, specifically:
- Cause No. 18-9681-158 Town of Trophy Club v. Michael T. Slye (T. Class)
- B) Section 551.072 Deliberation regarding Real Property to discuss or deliberate the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person:
- 1) North of State Highway 114, east of Trophy Club Drive and west of Town limits (Mayor Pro Tem Shoffner and Council Member Kurtz)
- 2) North of State Highway 114, west of Trophy Club Drive (T. Class)

RECONVENE INTO REGULAR SESSION

25. [2019-022-T](#) Consider and take appropriate action regarding the Executive Session (T. Class).

ADJOURN

*** The Town Council may convene into executive session to discuss posted items as allowed by the Texas Open Meeting Act, LGC.551.071**

CERTIFICATION

I certify that the above notice was posted on the bulletin board at Trophy Club Town Hall, 1 Trophy Wood Drive, Trophy Club, Texas, on January 4, 2019 by 5:00 p.m. in accordance with Chapter 551, Texas Government Code.

Holly Fimbres
Town Secretary/RMO

If you plan to attend this public meeting and have a disability that requires special needs, please contact the Town Secretary's Office at 682-237-2900, 48 hours in advance, and reasonable accommodations will be made to assist you.

I certify that the attached notice and agenda of items to be considered by the Council was removed by me from the bulletin board at Trophy Club Town Hall, 1 Trophy Wood Drive, Trophy Club, Texas, on the _____ day of _____, 2019.

_____, Title: _____