



# Town of Trophy Club

1 Trophy Wood Drive  
Trophy Club, Texas 76262

## Meeting Agenda

### Town Council

---

Tuesday, January 9, 2018

7:00 PM

Council Chambers

---

#### CALL TO ORDER AND ANNOUNCE A QUORUM

#### INVOCATION

#### PLEDGES

*Pledge of allegiance to the American Flag.  
Pledge of allegiance to the Texas Flag.*

#### CITIZEN PRESENTATIONS

*This is an opportunity for citizens to address the Council on any matter whether or not it is posted on the agenda. The Council is not permitted to take action on or discuss any presentations made to the Council at this time concerning an item not listed on the agenda. The Council will hear presentations on specific agenda items prior to the Council addressing those items. You may speak up to four (4) minutes or the time limit determined by the Mayor or presiding officer. To speak during this item you must complete the Speaker's form that includes the topic(s) of your statement. Topics of presentation should be limited to matters over which the Council has authority.*

#### ANNOUNCEMENTS AND REPORTS

1. [2018-002-T](#) Receive Town Manager Class' update and provide input regarding the following (T. Class):
  - May 5, 2018 Election
  - Town Facilities
2. [2018-003-T](#) Receive Town Council Liaison update; discussion of same (H. Fimbres):  
\*Parks and Recreation Board, November 20, 2017  
Council Liaison - Council Member Philip Shoffner

#### CONSENT AGENDA

*All matters listed as Consent Agenda are considered to be routine by the Town Council and will be enacted by one motion. There will not be a separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.*

3. [2018-004-T](#) Consider and take appropriate action regarding the Town Council Regular Session Minutes dated December 12, 2017 (H. Fimbres).  
**Attachments:** [Draft TC Regular Session Minutes December 12, 2017.pdf](#)

4. [2018-005-T](#) Consider and take appropriate action regarding an Ordinance amending Division 2, Meetings and Rules of Procedure, of Article 1.03, Town Council, of Chapter 1, General Provisions, of the Town of Trophy Club Code of Ordinances; and providing an effective date (H. Fimbres).

**Attachments:** [Staff Report - Meetings and Rules of Procedure.pdf](#)  
[ORD 2017-30 - Meetings and Rules of Procedure.pdf](#)

5. [2018-006-T](#) Consider and take appropriate action regarding appointing the Animal Control Officer as the Town's Local Rabies Control Authority (P. Arata).

**Attachments:** [Staff Report - Local Rabies Control Authority.pdf](#)  
[Local Rabies Control Authority Form.pdf](#)

### REGULAR SESSION

6. [2018-007-T](#) Consider and take appropriate action regarding a Proclamation of Gratitude for the service of Renae Gonzales; and providing an effective date (Mayor Sanders).

**Attachments:** [PRO 2018-01 - Gratitude for Renae Gonzales.pdf](#)

7. [2018-008-T](#) Receive an update from Town Staff regarding Municipal Court operations (J. Phillips).

**Attachments:** [Municipal Court Presentation.pdf](#)

8. [2018-001-T](#) Discussion of and provide direction to Town Staff regarding options for technology enhancements in the Town Council Chambers (J. Phillips).

**Attachments:** [Technology Enhancements Presentation.pdf](#)

9. [2018-011-T](#) Discussion of and take appropriate action regarding potential amendments to the Town's Home Rule Charter for voter consideration at the May 5, 2018 Election (Mayor Pro Tem Rowe and Mayor Sanders).

10. [2018-012-T](#) Discussion of items for Future Agendas to include agenda items for consideration on the January 27, 2018 Council Retreat agenda and on the February 13, 2018 Council agenda, as well as items from the Town Council Future Agenda Items list (H. Fimbres).

**Attachments:** [January 27, 2018 Proposed Retreat Agenda.pdf](#)  
[February 13, 2018 Proposed Agenda.pdf](#)  
[Items for Future Agendas updated 12-13-2017.pdf](#)

**EXECUTIVE SESSION**

11. [2018-013-T](#) Pursuant to the following designated sections of the Texas Government Code, Annotated, Chapter 551 (Texas Open Meetings Act), the Council will convene into executive session to discuss the following:
- A) Section 551.074 Personnel Matters under Subsection (1) to discuss or deliberate the appointment, evaluation and duties of a public officer or employee:
    - 1. Annual Review of Town Secretary Holly Fimbres (Town Council)
    - 2. Quarterly Goals and Objectives for Council Appointed Employees (Town Council)
    - 3. Animal Shelter Advisory Board (Council Member Jensen and Mayor Sanders)
    - 4. Economic Development Corporation 4B (Council Member Jensen and Mayor Sanders)
    - 5. Tax Increment Reinvestment Zone No. 1 (Council Member Jensen and Mayor Sanders)
  - B) Section 551.071 Consultation with Attorney under Subsection (2) to consult with the Town Attorney on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act, specifically:
    - 1. Pending Litigation (D. Dodd)
    - 2. Personnel Procedures and Authorities (Council Member Jensen and Mayor Sanders)

**RECONVENE INTO REGULAR SESSION**

12. [2018-017-T](#) Consider and take appropriate action repealing Resolution 2017-20 and adopting a new Resolution, filling one (1) vacant position for the remainder of an unexpired term on the Animal Shelter Advisory Board; reaffirming existing appointments, Chairperson, and Council Liaison; and providing an effective date (Council Member Jensen and Mayor Sanders).
- Attachments:** [RES 2018-01 - Animal Shelter Vacant Appointment.pdf](#)
13. [2018-014-T](#) Consider and take appropriate action repealing Resolution 2017-29 and adopting a new Resolution, filling one (1) vacant position for the remainder of an unexpired term on the Economic Development Corporation 4B; reaffirming existing appointments and Council Liaison; and providing an effective date (Council Member Jensen and Mayor Sanders).
- Attachments:** [RES 2018-02 - EDC 4B Vacant Appointment.pdf](#)

14. [2018-015-T](#) Consider and take appropriate action repealing Resolution 2017-30 and adopting a new Resolution, filling one (1) vacant position for the remainder of an unexpired term and appointing a Chairperson on the Tax Increment Reinvestment Zone No. 1; reaffirming existing appointments; and providing an effective date (Council Member Jensen and Mayor Sanders).  
**Attachments:** [RES 2018-03 - TIRZ1 Vacant Appointment.pdf](#)
15. [2018-016-T](#) Consider and take appropriate action regarding the Executive Session (H. Fimbres).

#### ADJOURN

**\* The Town Council may convene into executive session to discuss posted items as allowed by the Texas Open Meeting Act, LGC.551.071**

#### CERTIFICATION

**I certify that the above notice was posted on the bulletin board at Trophy Club Town Hall, 1 Trophy Wood Drive, Trophy Club, Texas, on January 5, 2018 by 5:00 p.m. in accordance with Chapter 551, Texas Government Code.**

**Holly Fimbres  
Town Secretary/RMO**

**If you plan to attend this public meeting and have a disability that requires special needs, please contact the Town Secretary's Office at 682-237-2900, 48 hours in advance, and reasonable accommodations will be made to assist you.**

**I certify that the attached notice and agenda of items to be considered by the Council was removed by me from the bulletin board at Trophy Club Town Hall, 1 Trophy Wood Drive, Trophy Club, Texas, on the \_\_\_\_\_ day of \_\_\_\_\_, 2018.**

\_\_\_\_\_, Title: \_\_\_\_\_