



# Town of Trophy Club

100 Municipal Drive  
Trophy Club, Texas 76262

## Meeting Agenda

### Town Council

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Tuesday, November 14, 2017

7:00 PM

Svore Municipal Building Boardroom

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#### CALL TO ORDER AND ANNOUNCE A QUORUM

#### INVOCATION

#### PLEDGES

*Pledge of allegiance to the American Flag.  
Pledge of allegiance to the Texas Flag.*

#### CITIZEN PRESENTATIONS

*This is an opportunity for citizens to address the Council on any matter whether or not it is posted on the agenda. The Council is not permitted to take action on or discuss any presentations made to the Council at this time concerning an item not listed on the agenda. The Council will hear presentations on specific agenda items prior to the Council addressing those items. You may speak up to four (4) minutes or the time limit determined by the Mayor or presiding officer. To speak during this item you must complete the Speaker's form that includes the topic(s) of your statement. Topics of presentation should be limited to matters over which the Council has authority.*

#### ANNOUNCEMENTS AND REPORTS

1. [2017-503-T](#) Receive Town Manager Class' update and provide input regarding the following (T. Class):
  - Town Hall Dedication
  - Newly Hired Employees
  - Volunteer Program
  
2. [2017-504-T](#) Receive Town Council Liaison updates; discussion of same (H. Fimbres):
  - \*Animal Shelter Advisory Board, October 30, 2017  
Council Liaison - Council Member Philip Shoffner
  - \*Economic Development Corporation 4B, November 6, 2017  
Council Liaison - Mayor Pro Tem Rhylan Rowe

**CONSENT AGENDA**

*All matters listed as Consent Agenda are considered to be routine by the Town Council and will be enacted by one motion. There will not be a separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.*

3.     [2017-505-T](#)     Consider and take appropriate action regarding the Town Council Regular Session Minutes dated October 10, 2017 (H. Fimbres).  
  
          **Attachments:**   [Draft TC Regular Session Minutes October 10, 2017.pdf](#)
  
4.     [2017-528-T](#)     Consider and take appropriate action regarding the Town Council Regular Session Minutes dated October 24, 2017 (H. Fimbres).  
  
          **Attachments:**   [Draft TC Regular Session Minutes October 24, 2017.pdf](#)
  
5.     [2017-506-T](#)     Consider and take appropriate action regarding the Fourth Quarter Investment Report for Fiscal Year 2017 (A. Karkauskas).  
  
          **Attachments:**   [Staff Report - Fourth Quarter Investment Report FY 2017.pdf](#)  
                                  [Fourth Quarter Investment Report FY 2017.pdf](#)

**REGULAR SESSION**

6.     [2017-516-T](#)     **Case TUP-17-009 (HG Sply Construction Trailer)**  
          Consider and take appropriate action regarding a Resolution approving a request for a Temporary Use Permit to allow a construction trailer at the site of a future restaurant, generally located on the northwest corner of Trophy Wood Drive and SH 114 (L. Payne).  
  
          **Attachments:**   [Staff Report - HG Sply Construction Trailer.pdf](#)  
                                  [RES 2017-34 - HG Sply Construction Trailer.pdf](#)
  
7.     [2017-526-T](#)     **Case #SUP-17-001 (Homewood Suites Alcohol)**
  - a.    Conduct a Public Hearing regarding a request made by Homewood Suites for a Specific Use Permit for alcoholic beverage sales for off-premise consumption, generally located north of SH 114 and approximately 815 feet west of Trophy Wood Drive (L. Payne).
  - b.    Consider and take appropriate action regarding an Ordinance approving a request made by Homewood Suites for a Specific Use Permit for alcoholic beverage sales for off-premise consumption, generally located north of SH 114 and approximately 815 feet west of Trophy Wood Drive (L. Payne).  
          **Attachments:**   [Staff Report - Homewood Suites SUP.pdf](#)  
                                  [Exhibit A - Location Map.pdf](#)  
                                  [Exhibit B - TABC Application \(First Page Only\).pdf](#)  
                                  [ORD 2017-29 P&Z - Homewood Suites Alcohol SUP.pdf](#)

8. [2017-508-T](#) Consider and take appropriate action regarding a Resolution adopting an Investment Policy; and providing an effective date (A. Karkauskas).  
**Attachments:** [Staff Report - Investment Policy Update.pdf](#)  
[Authorized Broker Dealers List.pdf](#)  
[Approved Training Sources.pdf](#)  
[RES 2017-37 - Investment Policy Update.pdf](#)
9. [2017-527-T](#) Consider and take appropriate action regarding a Resolution authorizing the Town Manager and/or the Director of Finance to negotiate and execute any and all contracts and other documents incident to establishing bank and investment account(s) for the purpose of investing in authorized investments and financial institution deposits; and providing an effective date (A. Karkauskas).  
**Attachments:** [Staff Report - Banking and Investing Authorization.pdf](#)  
[RES 2017-38 - Banking and Investing Authorization.pdf](#)
10. [2017-509-T](#) Discussion of and take appropriate action regarding setting a date for the 2018 Council Retreat and discuss potential agenda items (T. Class).
11. [2017-525-T](#) **Town Council Future Agenda Item No. 5**  
Discussion of and take appropriate action regarding sales tax allocation and House Bill 157; including directing Town Staff to proceed with the planning and calling a Continuation Referendum for the Trophy Club Crime Control and Prevention District and calling a Reauthorization Election for the Town's 1/4% sales tax for Street Maintenance (Mayor Sanders and Mayor Pro Tem Rowe).  
**Attachments:** [House Bill 157.pdf](#)  
[Texas Municipal League - Local Sales Tax Bill Gives Cities Increased Financial](#)
12. [2017-510-T](#) Discussion of items for Future Agendas to include agenda items for consideration on the December 12, 2017 Council agenda and items from the Town Council Future Agenda Items list (H. Fimbres).  
**Attachments:** [December 12, 2017 Proposed Agenda.pdf](#)  
[Items for Future Agendas updated 11-02-2017.pdf](#)

**EXECUTIVE SESSION**

13. [2017-511-T](#) Pursuant to the following designated section of the Texas Government Code, Annotated, Chapter 551 (Texas Open Meetings Act), the Council will convene into executive session to discuss the following:
- A) Section 551.071 Consultation With Attorney under Subsection (2) to consult with the Town Attorney on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act, specifically:  
  
Pending Litigation (D. Dodd)
  - B) Section 551.074 Personnel Matters under Subsection (1) to discuss or deliberate the appointment, evaluation and duties of a public officer or employee:
    - 1. Goals and Objectives for Council Appointed Employees (Town Council)
    - 2. Denton Central Appraisal District Board of Directors (H. Fimbres)
    - 3. Tarrant Appraisal District Board of Directors (H. Fimbres)
    - 4. Possible Consultant for Economic Development (T. Class)
  - C) Section 551.072 Deliberation regarding Real Property to discuss or deliberate the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person and Section 551.087 Deliberation regarding Economic Development Negotiations under Subsection (2) to discuss or deliberate the offer of financial or other incentives to a business prospect that the Town seeks to have locate within the territory of the Town:  
  
North of Highway 114, east of Trophy Club Drive (T. Class)

**RECONVENE INTO REGULAR SESSION**

14. [2017-517-T](#) Consider and take appropriate action regarding an amendment to a Declaration of Parking Easement Agreement; and authorize the Mayor or his designee to execute all necessary documents (T. Class).
15. [2017-523-T](#) Consider and take appropriate action regarding a Resolution of the Town Council casting the Town's twenty-three (23) allocated votes for a candidate or candidates to serve on the Denton Central Appraisal District Board of Directors; and providing an effective date (H. Fimbres).
- Attachments:** [Staff Report - DCAD Board of Directors.pdf](#)  
[Letter from DCAD.pdf](#)  
[RES 2017-35 - DCAD Board of Directors.pdf](#)

16. [2017-524-T](#) Consider and take appropriate action regarding a Resolution of the Town Council casting the Town's one (1) allocated vote for a candidate to serve on the Tarrant Appraisal District Board of Directors; and providing an effective date (H. Fimbres).

**Attachments:**    [Staff Report - TAD Board of Directors.pdf](#)  
                              [Letter from TAD.pdf](#)  
                              [RES 2017-36 - TAD Board of Directors.pdf](#)

17. [2017-512-T](#) Consider and take appropriate action regarding the Executive Session (H. Fimbres).

#### **ADJOURN**

**\* The Town Council may convene into executive session to discuss posted items as allowed by the Texas Open Meeting Act, LGC.551.071**

#### **CCERTIFICATION**

**I certify that the above notice was posted on the front window of the Svore Municipal Building, 100 Municipal Drive, Trophy Club, Texas, and on the bulletin board at Trophy Club Town Hall, 1 Trophy Wood Drive, Trophy Club, Texas, on November 10, 2017 by 5:00 p.m. in accordance with Chapter 551, Texas Government Code.**

**Holly Fimbres  
Town Secretary/RMO**

**If you plan to attend this public meeting and have a disability that requires special needs, please contact the Town Secretary's Office at 682 831 4600, 48 hours in advance, and reasonable accommodations will be made to assist you.**

**I certify that the attached notice and agenda of items to be considered by this Board was removed by me from the front window of the Svore Municipal Building, 100 Municipal Drive, Trophy Club, Texas, on the \_\_\_\_\_ day of \_\_\_\_\_, 2017.**

\_\_\_\_\_, Title: \_\_\_\_\_

**I certify that the attached notice and agenda of items to be considered by this Board was removed by me from the bulletin board at Trophy Club Town Hall, 1 Trophy Wood Drive, Trophy Club, Texas, on the \_\_\_\_\_ day of \_\_\_\_\_, 2017.**

\_\_\_\_\_, Title: \_\_\_\_\_