



Town of Trophy Club

100 Municipal Drive
Trophy Club, Texas 76262

Meeting Agenda

Town Council

Tuesday, August 8, 2017

7:00 PM

Svore Municipal Building Boardroom

CALL TO ORDER AND ANNOUNCE A QUORUM

INVOCATION

PLEDGES

*Pledge of allegiance to the American Flag.
Pledge of allegiance to the Texas Flag.*

CITIZEN PRESENTATIONS

This is an opportunity for citizens to address the Council on any matter whether or not it is posted on the agenda. The Council is not permitted to take action on or discuss any presentations made to the Council at this time concerning an item not listed on the agenda. The Council will hear presentations on specific agenda items prior to the Council addressing those items. You may speak up to four (4) minutes or the time limit determined by the Mayor or presiding officer. To speak during this item you must complete the Speaker's form that includes the topic(s) of your statement. Topics of presentation should be limited to matters over which the Council has authority.

ANNOUNCEMENTS AND REPORTS

1. [2017-329-T](#) Receive Town Manager Class' update regarding the following, discussion and provide input regarding same (Staff):
 - Introduction of newly hired Staff
 - Pool Memberships

CONSENT AGENDA

All matters listed as Consent Agenda are considered to be routine by the Town Council and will be enacted by one motion. There will not be a separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.

2. [2017-331-T](#) Consider and take appropriate action regarding the Town Council Regular Session Minutes dated July 11, 2017 (Staff).
Attachments: [Draft TC Regular Session Minutes July 11, 2017.pdf](#)

3. [2017-332-T](#) Consider and take appropriate action regarding the Third Quarter Investment Report for Fiscal Year 2017 (Staff).
Attachments: [Staff Report - Third Quarter Investment Report FY 2017.pdf](#)
[Third Quarter Investment Report FY 2017.pdf](#)
4. [2017-333-T](#) Consider and take appropriate action regarding financial and variance report dated June 2017 (Staff).
Attachments: [Financial Report June FY17.pdf](#)
[All Fund Budget Report - Monthly Financials 6.30.17.pdf](#)
5. [2017-335-T](#) Consider and take appropriate action regarding an Amendment to the Interlocal Agreement between the Town and Northwest Independent School District for School Resource Officer services for Fiscal Year 2017-2018; and authorizing the Mayor or his designee to execute all necessary documents (Staff).
Attachments: [Staff Report - NISD Interlocal Agreement for SRO Services.pdf](#)
[NISD Interlocal Agreement for School Resource Officer Services FY2016-17.pdf](#)
[Amendment No. 1 to NISD Interlocal Agreement for School Resource Officer Se](#)
6. [2017-351-T](#) Consider and take appropriate action regarding a Resolution of the Town Council authorizing amendments to financial institution documents naming authorized Town representatives on TexSTAR Short Term Asset Reserve Fund signature accounts; and providing an effective date (Staff).
Attachments: [Staff Report - TexSTAR Signature Changes.pdf](#)
[RES 2017-13 - TexSTAR Signature Changes.pdf](#)
7. [2017-352-T](#) Consider and take appropriate action regarding an Engagement Letter between the Town and BrooksWatson & Co. for Professional Auditing Services for the Town; and authorizing the Mayor or his designee to execute all necessary documents (Staff).
Attachments: [Staff Report - Auditing Services.pdf](#)
[BrooksWatson & Company Engagement Letter.pdf](#)

PUBLIC HEARING

8. [2017-336-T](#) Conduct a Public Hearing regarding the Trophy Club Crime Control and Prevention District (CCPD) Budget for Fiscal Year 2017-2018 submitted to the Town Council by the CCPD Board (Staff).
Attachments: [Fiscal Year 2017-2018 CCPD Budget.pdf](#)

REGULAR SESSION

9. [2017-337-T](#) Consider and take appropriate action regarding a Proclamation of the Town Council recognizing September 2017 as Blood Cancer Awareness Month in Trophy Club; and providing an effective date (Mayor Sanders).
Attachments: [PRO 2017-07 - Blood Cancer Awareness Month.pdf](#)
[Proclamation Request Letter.pdf](#)

10. [2017-338-T](#) Consider and take appropriate action regarding the award of the Depository Bank Services RFA; and authorizing the Mayor or his designee to execute all necessary documents (Staff).
- Attachments:** [Staff Report - Depository Bank Services RFA.pdf](#)
[Valley View Consulting – Bank RFA Analysis.pdf](#)
[Valley View Consulting – Bank RFA Presentation.pdf](#)
11. [2017-339-T](#) Receive a presentation from Valley View Consulting regarding Investment Analysis Services for Fiscal Year 2017-2018 Budget General Fund (Staff).
- Attachments:** [Staff Report - Investment Services.pdf](#)
[Valley View Consulting – Investment Advisory Services Presentatio.pdf](#)
[Valley View Consulting – Proposal for Investment Advisory Services.pdf](#)
12. [2017-342-T](#) **Case PD-AMD-17-002 (7-Eleven Signage)**
- A) Conduct a Public Hearing regarding a request to amend Exhibit C of Ordinance No. 2016-02 P&Z, PD Planned Development District No. 13, generally located on the northwest corner of SH 114 and Trophy Club Drive (Staff).
- B) Consider and take appropriate action regarding a request to amend Exhibit C of Ordinance No. 2016-02 P&Z, PD Planned Development District No. 13, generally located on the northwest corner of SH 114 and Trophy Club Drive (Staff).
- Attachments:** [Staff Report - 7-Eleven Signage.pdf](#)
[Exhibit A - Letter of Intent.pdf](#)
[Exhibit B - Table of Signage Criteria.pdf](#)
[Exhibit C - Revised PD-13 Development Standards.pdf](#)
[Exhibit D - Adjacent Sign Photos.pdf](#)
[Exhibit E - Sign Plans.pdf](#)
[ORD 2017-16 P&Z - PD-13 Amendment.pdf](#)

13. [2017-340-T](#)**Case SP-AMD-17-001 (Wonderland Plaza)**

Discussion and recommendation regarding a request to amend the approved Site Plan for Wonderland Plaza, generally located south of Bobcat Boulevard and approximately 460 feet west of Trophy Club Drive (Staff).

Attachments: [Staff Report - Wonderland Plaza.pdf](#)
 [Exhibit A - Letter of Intent.pdf](#)
 [Exhibit B - Site Plan.pdf](#)
 [Exhibit C - Grading Plan.pdf](#)
 [Exhibit D - Fencing Details.pdf](#)
 [Exhibit E - Landscape Plans.pdf](#)
 [Exhibit F - Landscape Details.pdf](#)
 [Exhibit G - Irrigation Plan.pdf](#)
 [Exhibit H - Irrigation Specifications.pdf](#)
 [Exhibit I - Irrigation Details.pdf](#)
 [Exhibit J - Canopy Plan.pdf](#)
 [Exhibit K - Patio Site Plan.pdf](#)
 [Exhibit L - Patio Details.pdf](#)
 [Exhibit M - Patio Elevations.pdf](#)

14. [2017-341-T](#)**Case PD-AMD-17-003 (Holiday Inn Screening)**

- A) Conduct a Public Hearing regarding a request to amend Ordinance No. 2016-28 P&Z, PD Planned Development District No. 25, to amend the Elevations, and add Screening Plans and Signage Plans for Holiday Inn on Lot 3R3 of Trophy Wood Business Center, generally located on the northwest corner of Plaza Drive and East T.W. King Road (Staff).
- B) Consider and take appropriate action regarding a request to amend Ordinance No. 2016-28 P&Z, PD Planned Development District No. 25, to amend the Elevations, and add Screening Plans and Signage Plans for Holiday Inn on Lot 3R3 of Trophy Wood Business Center, generally located on the northwest corner of Plaza Drive and East T.W. King Road (Staff).

Attachments: [Staff Report - Holiday Inn Screening.pdf](#)
 [Exhibit A - Letter of Intent.pdf](#)
 [Exhibit B - Screening & Signage Plans.pdf](#)
 [Exhibit C - Screening Color Choice.pdf](#)
 [Exhibit D - PD-25 Development Standards.pdf](#)
 [ORD 2017-17 P&Z - PD-25 Amendment.pdf](#)

15. [2017-343-T](#) **Case O-AMD-17-001 (Tree Houses)**
Consider and take appropriate action regarding a request to amend Section 14.02.052, "General Definitions", Section 14.02.052 entitled "General Definitions" of Division 2, entitled "Definitions" of Article 14.02 entitled "Zoning Ordinance" of Chapter 14 entitled, "Zoning" of the Town of Trophy Club Code of Ordinances to include a definition of "Tree House"; and Amend Subsections (1)(A)(ii), (1)(A)(v), and (6)(A) of Section 14.02.253 entitled "Accessory Structures and Uses" of Division 5, entitled "Supplementary District Regulations" of Article 14.02 entitled "Zoning Ordinance" of Chapter 14 entitled, "Zoning" of the Town of Trophy Club Code of Ordinances to incorporate the regulation of Tree Houses; and Repeal Subsection (3)(A) of Section 14.02.253 entitled "Accessory Structures and Uses" of Division 5, entitled "Supplementary District Regulations" of Article 14.02 entitled "Zoning Ordinance" of Chapter 14 entitled, "Zoning" to allow for Tree Houses (Staff).
Attachments: [Staff Report - Tree Houses.pdf](#)
[ORD 2017-18 P&Z - Tree Houses.pdf](#)
16. [2017-346-T](#) Consider and take appropriate action regarding a record vote on a not-to-exceed Fiscal Year 2018 Ad Valorem Tax Rate and to schedule two public hearings to meet Truth in Taxation requirements and/or as required by the Charter and related matters (Staff).
Attachments: [Staff Report - Fiscal Year 2018 Tax Rate Discussion.pdf](#)
[2017 Effective Tax Rate Worksheet.pdf](#)
17. [2017-347-T](#) Discussion of items for Future Agendas to include agenda items for consideration on the August 22, 2017 Council agenda and items from the Town Council Future Agenda Items list (Staff).
Attachments: [August 22, 2017 Upcoming Agenda.pdf](#)
[Items for Future Agendas updated 08-03-2017.pdf](#)

EXECUTIVE SESSION

18. [2017-348-T](#) Pursuant to the following designated section of the Texas Government Code, Annotated, Chapter 551 (Texas Open Meetings Act), the Council will convene into executive session to discuss the following:
- A) Section 551.074 Personnel Matters under Subsection (1) to discuss or deliberate the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee:
- Review of Town Manager (Town Council)
- B) Section 551.072 Deliberation regarding Real Property to discuss or deliberate the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person and Section 551.087 Deliberation regarding Economic Development Negotiations under Subsection (2) to discuss or deliberate the offer of financial or other incentives to a business prospect that the Town seeks to have locate within the territory of the Town:
- North of Highway 114, east of Trophy Club Drive (Council Member Shoffner and Council Member Kurtz)

RECONVENE INTO REGULAR SESSION

19. [2017-349-T](#) Consider and take appropriate action regarding the Executive Session.

ADJOURN

*** The Town Council may convene into executive session to discuss posted items as allowed by the Texas Open Meeting Act, LGC.551.071**

CERTIFICATION

I certify that the above notice was posted on the front window of the Svore Municipal Building, 100 Municipal Drive, Trophy Club, Texas, on August 3, 2017 by 7:30 p.m. in accordance with Chapter 551, Texas Government Code.

**Holly Fimbres
Town Secretary/RMO**

If you plan to attend this public meeting and have a disability that requires special needs, please contact the Town Secretary's Office at 682-831-4600, 48 hours in advance, and reasonable accommodations will be made to assist you.

I certify that the attached notice and agenda of items to be considered by this Board was removed by me from the front window of the Svore Municipal Building, 100 Municipal Drive, Trophy Club, Texas, on the _____ day of _____, 2017.

_____, Title: _____