



# Town of Trophy Club

100 Municipal Drive  
Trophy Club, Texas 76262

## Meeting Agenda

### Town Council

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Tuesday, June 27, 2017

7:00 PM

Svore Municipal Building Boardroom

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#### CALL TO ORDER AND ANNOUNCE A QUORUM

#### INVOCATION

#### PLEDGES

*Pledge of allegiance to the American Flag.  
Pledge of allegiance to the Texas Flag.*

#### CITIZEN PRESENTATIONS

*This is an opportunity for citizens to address the Council on any matter whether or not it is posted on the agenda. The Council is not permitted to take action on or discuss any presentations made to the Council at this time concerning an item not listed on the agenda. The Council will hear presentations on specific agenda items prior to the Council addressing those items. You may speak up to four (4) minutes or the time limit determined by the Mayor or presiding officer. To speak during this item you must complete the Speaker's form that includes the topic(s) of your statement. Topics of presentation should be limited to matters over which the Council has authority.*

#### ANNOUNCEMENTS AND REPORTS

1. [2017-248-T](#) Receive Town Manager Class' update regarding the following, discussion and provide input regarding same (Staff):
  - Community Pool
  - July 4th Celebration
  - Staffing

#### CONSENT AGENDA

*All matters listed as Consent Agenda are considered to be routine by the Town Council and will be enacted by one motion. There will not be a separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.*

2. [2017-250-T](#) Consider and take appropriate action regarding the Town Council Regular Session Minutes dated May 23, 2017 (Staff).  
**Attachments:** [Draft TC Regular Session Minutes May 23, 2017.pdf](#)

3. [2017-251-T](#) Consider and take appropriate action regarding a First Amendment to Land Lease Agreement and Memorandum of Land Lease Agreement between the Town and Verizon Wireless, for a wireless antenna facility located along State Highway 114 between Trophy Lake Drive and Trophy Club Drive; and authorizing the Mayor or his designee to execute all necessary documents (Staff).  
**Attachments:** [Staff Report - Verizon Wireless.pdf](#)  
[Verizon Wireless First Amendment to Crooked Creek Lease Agreement.pdf](#)
4. [2017-253-T](#) Consider and take appropriate action regarding a Requisition Request for procurement of a 2017 Ford F-250 Supercab between the Town of Trophy Club and Silsbee Ford for operations in the Streets Department; and authorizing the Mayor or his designee to execute all necessary documents (Staff).  
**Attachments:** [Staff Report - Vehicle Replacment.pdf](#)  
[Requisition Request.pdf](#)  
[Quote.pdf](#)  
[Vehicle Replacement Policy.pdf](#)
5. [2017-262-T](#) Consider and take appropriate action regarding a Requisition Request for procurement of a new phone system for the new Town Hall facility between the Town of Trophy Club and Mercury Communication for operations in Information Services Department; and authorizing the Mayor or his designee to execute all necessary documents.  
**Attachments:** [Staff Report - Phone System.pdf](#)  
[Requisition Request.pdf](#)  
[Quote.pdf](#)

#### REGULAR SESSION

6. [2017-254-T](#) Recognition of the Police Department for their contribution in the Town of Trophy Club being ranked No. 1 as being the Safest City in Texas for 2017 according to SafeWise (Staff).  
**Attachments:** [Safe Wise-Safest City Certificate.pdf](#)
7. [2017-255-T](#) Consider and take appropriate action regarding a Proclamation of the Town Council designating July as Park and Recreation Month in Trophy Club; and providing an effective date (Staff).  
**Attachments:** [PRO 2017-06 - Parks and Rec Month.pdf](#)
8. [2017-268-T](#) Consider and take appropriate regarding the acceptance of the Popular Annual Financial Report for Fiscal Year 2016 (Staff).  
**Attachments:** [Staff Report - Fiscal Year 2016 PAFR.pdf](#)  
[Fiscal Year 2016 PAFR.pdf](#)

9.     [2017-258-T](#)     Consider and take appropriate action regarding the Texas Municipal Retirement System (TMRS) Consumer Price Index (CPI) adjustment for Calendar Year 2018 (Staff).
- Attachments:**     [Staff Report - TMRS CPI.pdf](#)  
                                  [TMRS Plan Change Study.pdf](#)  
                                  [TMRS FY2018 Rate Letter.pdf](#)
10.    [2017-264-T](#)     Receive an update and provide direction to Town Staff regarding Entryway Monumentation and Median Landscaping for the Town of Trophy Club (Mayor Sanders and Council Member Lamont).
- Attachments:**     [Staff Report - Entryway Monumentation.pdf](#)  
                                  [2017 RFP Entryway Monumentation.pdf](#)  
                                  [Trophy Club Drive - Photo 1.pdf](#)  
                                  [Trophy Club Drive - Photo 2.pdf](#)  
                                  [Trophy Club Drive - Photo 3.pdf](#)  
                                  [Trophy Lake Drive - Photo 1.pdf](#)  
                                  [Trophy Lake Drive - Photo 2.pdf](#)  
                                  [Trophy Lake Drive - Photo 3.pdf](#)
11.    [2017-256-T](#)     Receive an update and provide direction to Town Staff regarding Trophy Club Park Debris Removal (Staff).
- Attachments:**     [Staff Report - Trophy Club Park.pdf](#)
12.    [2017-269-T](#)     Consider and take appropriate action regarding the Trophy Club Municipal Utility District No. 1 proposal to enter into an agreement with the Town of Trophy Club to transfer ownership of the Fire Station, Fire Station land, and equipment to the Town (Mayor Sanders).
- Attachments:**     [Staff Report - Transfer of Fire Assets to Town.pdf](#)
13.    [2017-263-T](#)     Referred Agenda Item: Consider and take appropriate action regarding appointing the Mayor and two (2) Council Members to the Town Council Appointments Committee (Staff).
- Attachments:**     [Staff Report - Council Appointments Committee.pdf](#)

14. [2017-266-T](#) Town Council Future Agenda Item No. 3 - Consider and take appropriate action regarding land that: (A) The Town owns for the possibility of residents to acquire the land; and (B) Is maintained by the Town but not owned (Council Member Lamont and Council Member Shoffner).
- Attachments:** [Staff Report - Land Maintained by the Town.pdf](#)  
[Eagles Ridge & Fox Pointe 4-27-17.pdf](#)  
[The Woods 4-27-17.pdf](#)  
[Village Trail ROW 4-27-17.pdf](#)  
[Medlin Cemetery - Memorandum of Understanding.pdf](#)  
[Medlin Cemetery.pdf](#)  
[Lakes Trail 6-17.pdf](#)  
[Sonora Common Area 4-27-17.pdf](#)  
[Proposed GrivasGardner Acquisition.pdf](#)
15. [2017-265-T](#) Town Council Future Agenda Item No. 4 - Consider and take appropriate action regarding the Memorandum of Understanding relating to the Joint Regional Local Governments consisting of the Town of Trophy Club, the Town of Westlake, and the City of Roanoke (Mayor Sanders).
- Attachments:** [Memorandum of Understanding.pdf](#)
16. [2017-259-T](#) Discussion of items for Future Agendas to include agenda items for consideration on the July 11, 2017 Council agenda and items from the Town Council Future Agenda Items list (Staff).
- Attachments:** [July 11, 2017 Upcoming Agenda.pdf](#)  
[Items for Future Agendas updated 06-14-2017.pdf](#)

### EXECUTIVE SESSION

17. [2017-260-T](#) Pursuant to the following designated section of the Texas Government Code, Annotated, Chapter 551 (Texas Open Meetings Act), the Council will convene into executive session to discuss the following:
- A) Section 551.074 Personnel Matters to deliberate the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee:
- Denco 9-1-1 District Board of Managers

### RECONVENE INTO REGULAR SESSION

18. [2017-267-T](#) Consider and take appropriate action regarding a Resolution of the Town Council appointing one (1) member to serve on the Board of Managers of the Denco Area 9-1-1 District; and providing an effective date (Staff).
- Attachments:** [Staff Report - Denco 9-1-1 Appointment.pdf](#)  
[Letter from Mark Payne, Executive Director of Denco 9-1-1 District.pdf](#)  
[RES 2017-11 - Denco 9-1-1 Appointment.pdf](#)

19. [2017-261-T](#) Consider and take appropriate action regarding the Executive Session.

**ADJOURN**

**\* The Town Council may convene into executive session to discuss posted items as allowed by the Texas Open Meeting Act, LGC.551.071**

**CERTIFICATION**

**I certify that the above notice was posted on the front window of the Svore Municipal Building, 100 Municipal Drive, Trophy Club, Texas, on June 22, 2017 by 6:30 p.m. in accordance with Chapter 551, Texas Government Code.**

**Holly Fimbres  
Town Secretary/RMO**

**If you plan to attend this public meeting and have a disability that requires special needs, please contact the Town Secretary's Office at 682-831-4600, 48 hours in advance, and reasonable accommodations will be made to assist you.**

**I certify that the attached notice and agenda of items to be considered by this Board was removed by me from the front window of the Svore Municipal Building, 100 Municipal Drive, Trophy Club, Texas, on the \_\_\_\_\_ day of \_\_\_\_\_, 2017.**

\_\_\_\_\_, Title: \_\_\_\_\_