



Town of Trophy Club

100 Municipal Drive
Trophy Club, Texas 76262

Meeting Agenda

Town Council

Tuesday, March 28, 2017

7:00 PM

Svore Municipal Building Boardroom

CALL TO ORDER AND ANNOUNCE A QUORUM

INVOCATION

PLEDGES

*Pledge of allegiance to the American Flag.
Pledge of allegiance to the Texas Flag.*

CITIZEN PRESENTATIONS

This is an opportunity for citizens to address the Council on any matter whether or not it is posted on the agenda. The Council is not permitted to take action on or discuss any presentations made to the Council at this time concerning an item not listed on the agenda. The Council will hear presentations on specific agenda items prior to the Council addressing those items. You may speak up to four (4) minutes or the time limit determined by the Mayor or presiding officer. To speak during this item you must complete the Speaker's form that includes the topic(s) of your statement. Topics of presentation should be limited to matters over which the Council has authority.

ANNOUNCEMENTS AND REPORTS

1. [2017-91-T](#) Receive Town Manager Class' update regarding the following, discussion and provide input regarding same (Staff):
 - Newly Hired Employees
 - Hiring Process
 - 2016 Citizen of the Year
 - Early Voting
 - Back to Nature
2. [2017-92-T](#) Receive Town Council Liaison Updates; discussion of same (Staff):
*Parks and Recreation Board, February 21, 2017
Council Member Philip Shoffner

CONSENT AGENDA

All matters listed as Consent Agenda are considered to be routine by the Town Council and will be enacted by one motion. There will not be a separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.

3. [2017-93-T](#) Consider and take appropriate action regarding the Town Council Regular Session Minutes dated January 24, 2017 (Staff).
 Attachments: [TC Regular Session Minutes January 24, 2017.pdf](#)

4. [2017-94-T](#) Consider and take appropriate action regarding the Town Council Regular Session Minutes dated February 20, 2017 (Staff).
 Attachments: [TC Regular Session Minutes February 20, 2017.pdf](#)

5. [2017-95-T](#) Consider and take appropriate action regarding the Town Council Retreat Minutes dated February 25, 2017 (Staff).
 Attachments: [TC Retreat Session Minutes February 25, 2017.pdf](#)

6. [2017-96-T](#) Consider and take appropriate action regarding a request from Trophy Club Women's Club for a Temporary Use Permit - Special Privilege Request to allow two community garage sales in calendar year 2017 (Staff).
 Attachments: [Staff Report - Community Garage Sale.pdf](#)
 [Exhibit A - Application and Letters of Intent.pdf](#)

7. [2017-97-T](#) Consider and take appropriate action regarding the financial and variance report dated January 2017 (Staff).
 Attachments: [Financial Report January FY17.pdf](#)
 [All Fund Budget Report.pdf](#)

8. [2017-113-T](#) Consider and take appropriate action regarding a Resolution of the Town Council authorizing amendments to financial institution documents naming authorized Town representatives on Comerica Bank signature accounts; and providing an effective date (Staff).
 Attachments: [Staff Report - Comerica Signature Changes.pdf](#)
 [RES 2017-03 - Comerica Bank Signature Changes.pdf](#)

9. [2017-117-T](#) Consider and take appropriate action regarding a Resolution of the Town Council suspending the April 21, 2017, effective date of Oncor Electric Delivery Company's requested rate change to permit the Town time to study the request and to establish reasonable rates; approving cooperation with the Steering Committee of Cities Served by Oncor to hire legal and consulting services and to negotiate with the Company and direct any necessary litigation and appeals; finding that the meeting at which this Resolution is passed is open to the public as required by law; requiring notice of this Resolution to the Company and legal counsel for the Steering Committee (Staff).
 Attachments: [Staff Report - Suspension for Oncor Rate Case.pdf](#)
 [RES 2017-04 - Suspension for Oncor Rate Case 2017.pdf](#)

REGULAR SESSION

10. [2017-102-T](#) **Case RP-17-001 (HG Sply)**
Consider and take appropriate action regarding a request for approval of a replat for Trophy Wood Business Center, Lot 1R, Block A, located in Planned Development No. 25, on the northwest corner of SH114 and Trophy Wood Drive (Staff).
- Attachments:** [Staff Report - HG Sply Replat.pdf](#)
 [Exhibit A - Proposed Replat.pdf](#)
 [Exhibit B - Zoning Board of Adjustment Meeting Summary.pdf](#)
 [Exhibit C - Oncor Letter.pdf](#)
11. [2017-103-T](#) **Case PD-AMD-17-001 (HG Sply)**
a. Conduct a Public Hearing regarding a request to amend Ordinance No. 2002-41 P&Z, PD Planned Development District No. 25, in order to approve the final site plan package for Lot 1R, Block A, Trophy Wood Business Center, generally located on the northwest corner of SH 114 and Trophy Wood Drive (Staff).
b. Consider and take appropriate action regarding a request to amend Ordinance No. 2002-41 P&Z, PD Planned Development District No. 25, in order to approve the final site plan package for Lot 1R, Block A, Trophy Wood Business Center, generally located on the northwest corner of SH 114 and Trophy Wood Drive (Staff).
- Attachments:** [Staff Report - HG Sply Site Plan.pdf](#)
 [Exhibit A - Site Plan.pdf](#)
 [Exhibit B - Landscape Plan.pdf](#)
 [Exhibit C - Exterior Elevations & Site Line Studies.pdf](#)
 [Exhibit D - Dumpster Details.pdf](#)
 [Exhibit E - Light Fixtures Illustrations.pdf](#)
 [Exhibit F - Photometric Plan.pdf](#)
 [Exhibit G - Photometric Specifications.pdf](#)
 [Exhibit H - Development Schedule.pdf](#)
 [Exhibit I - Declaration of Parking Easement.pdf](#)
 [Exhibit J - Zoning Board of Adjustment Meeting Summary.pdf](#)
 [Exhibit K - Oncor Letter.pdf](#)
 [Exhibit L - PD-25 Development Standards.pdf](#)
 [ORD 2017-08 PZ - HG Sply PD-AMD-17-001.pdf](#)
12. [2017-99-T](#) Recognition of the Trophy Club Police Department receiving the award of "Recognized Law Enforcement Agency" from the Texas Police Chief's Association Law Enforcement Recognition Program (Staff).

13. [2017-100-T](#) Receive an update from the Northwest Independent School District Superintendent Dr. Ryder Warren regarding the District's upcoming Bond Election; discussion of same (Mayor Sanders).
14. [2017-98-T](#) Consider and take appropriate action regarding the acceptance of the Audit for the Town of Trophy Club, Fiscal Year 2016 (Staff).
15. [2017-118-T](#) Discussion of and provide direction to Town Staff regarding issuing debt for Certificates of Obligations (Staff).

Attachments: [FY17 Debt Issuance & FY18 Tax Rate.pdf](#)

16. [2017-112-T](#) Consider and take appropriate action regarding an Ordinance of the Town amending Appendix A, Fee Schedule, to establish fees and rates for water and wastewater services to customers within the boundaries of Trophy Club Public Improvement District (PID) No. 1; providing that Trophy Club Municipal Utility District No. 1 Services Rules and Policies are applicable to customers within the PID No. 1; and providing a penalty and effective date (Staff).

Attachments: [Staff Report - PID Water and Wastewater Fees.pdf](#)
[ORD 2017-07 - PID Water and Wastewater Fees.pdf](#)

17. [2017-105-T](#) Receive an update from Town Staff regarding Entryway Monumentation and Medians for the Town of Trophy Club (Staff).
18. [2017-114-T](#) Referred Agenda Item: Discussion of and take appropriate action regarding the second round of revisions to alternate options related to landscaping items for the new Trophy Club Town Hall facility (Town Council).
19. [2017-109-T](#) Discussion of items for Future Agendas to include agenda items for consideration on the April 11, 2017 Council agenda and items from the Town Council Future Agenda Items list, to include discussion of the below item (Staff):

- A) Item No. 2 - Discussion of Green Ribbon grants for the beautification along the sound wall on State Highway 114. (Sanders 3/8/2016) (1-June 14, 2016) (2-September 13, 2016) (3-December 13, 2016) (4-March 14, 2017)

Attachments: [April 11, 2017 Upcoming Agenda.pdf](#)
[Items for Future Agendas updated 02-21-2017.pdf](#)

EXECUTIVE SESSION

20. [2017-110-T](#) Pursuant to the following designated section of the Texas Government Code, Annotated, Chapter 551 (Texas Open Meetings Act), the Council will convene into executive session to discuss the following:
- A) Section 551.071 Consultation with Attorney under Subsection (2) to consult with the Town Attorney on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act:

Enforcement of Ordinances

RECONVENE INTO REGULAR SESSION

21. [2017-111-T](#) Consider and take appropriate action regarding the Executive Session.

ADJOURN

*** The Town Council may convene into executive session to discuss posted items as allowed by the Texas Open Meeting Act, LGC.551.071**

CERTIFICATION

I certify that the above notice was posted on the front window of the Svore Municipal Building, 100 Municipal Drive, Trophy Club, Texas, on March 23, 2017 by 6:30 p.m. in accordance with Chapter 551, Texas Government Code.

**Holly Fimbres
Town Secretary/RMO**

If you plan to attend this public meeting and have a disability that requires special needs, please contact the Town Secretary's Office at 682-831-4600, 48 hours in advance, and reasonable accommodations will be made to assist you.

I certify that the attached notice and agenda of items to be considered by this Board was removed by me from the front window of the Svore Municipal Building, 100 Municipal Drive, Trophy Club, Texas, on the _____ day of _____, 2017.

_____, Title: _____