



Town of Trophy Club

100 Municipal Drive
Trophy Club, Texas 76262

Meeting Agenda

Town Council

Tuesday, October 25, 2016

7:00 PM

Svore Municipal Building Boardroom

CALL TO ORDER AND ANNOUNCE A QUORUM

INVOCATION

PLEDGES

*Pledge of allegiance to the American Flag.
Pledge of allegiance to the Texas Flag.*

CITIZEN PRESENTATIONS

This is an opportunity for citizens to address the Council on any matter whether or not it is posted on the agenda. The Council is not permitted to take action on or discuss any presentations made to the Council at this time concerning an item not listed on the agenda. The Council will hear presentations on specific agenda items prior to the Council addressing those items. You may speak up to four (4) minutes or the time limit determined by the Mayor or presiding officer. To speak during this item you must complete the Speaker's form that includes the topic(s) of your statement. Topics of presentation should be limited to matters over which the Council has authority.

ANNOUNCEMENTS AND REPORTS

1. [2016-614-T](#) Acting Town Manager Arata's update regarding the following; discussion and provide input regarding same (Staff):
 - *Newly Hired Employees
 - *Early Voting
 - *Christmas Event
 - *Town Hall Construction

2. [2016-615-T](#) Town Council Liaison Updates; discussion of same (Staff):
 - *Parks and Recreation Board, October 17, 2016
 - Council Liaison - Council Member Philip Shoffner*

CONSENT AGENDA

All matters listed as Consent Agenda are considered to be routine by the Town Council and will be enacted by one motion. There will not be a separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.

3. [2016-616-T](#) Consider and take appropriate action regarding the Special Session Minutes dated September 19, 2016 (Staff).

 Attachments: [Draft TC Special Session Minutes September 19, 2016.pdf](#)

4. [2016-617-T](#) Consider and take appropriate action regarding the Joint Session Minutes dated September 19, 2016 (Staff).

 Attachments: [Draft TC Joint Session Minutes September 19, 2016.pdf](#)

5. [2016-618-T](#) Consider and take appropriate action regarding the Regular Session Minutes dated September 27, 2016 (Staff).

 Attachments: [Draft TC Regular Session Minutes September 27, 2016.pdf](#)

6. [2016-627-T](#) Consider and take appropriate action regarding a Lease Agreement between the Town and New Cingular Wireless PCS, LLC for a wireless antenna facility located on the Town's Water Tower at 2901 Bobcat Boulevard, Denton County, Texas; and authorizing the Mayor or his designee to execute all necessary documents (Staff).

 Attachments: [Staff Report - New Cingular Wireless Lease Agreement.pdf](#)
 [New Cingular Wireless Option and Structure Lease Agreement.pdf](#)
 [Site Plan and Elevation Exhibit.pdf](#)

7. [2016-628-T](#) Consider and take appropriate action regarding an Agreement between the Town of Trophy Club and Beacon Emergency Services Team Emergency Medical Services (BEST EMS) for Medical Director for operations in Emergency Medical Services; and authorizing the Mayor or his designee to execute all necessary documents (Staff).

 Attachments: [Staff Report - BEST EMS.pdf](#)
 [BEST EMS Medical Director Agreement.pdf](#)

8. [2016-635-T](#) Consider and take appropriate action regarding a Resolution approving the submission to the Office of the Governor, Criminal Justice Division, of a Grant Application for the Security Video Management System Program for the 2016-2017 Fiscal Year; and authorizing the Acting Town Manager or his designee to execute all necessary documents (Staff).

 Attachments: [Staff Report - Security Video Management System Program.pdf](#)
 [RES 2016-32 - Security Video Management System Program.pdf](#)

REGULAR SESSION

9. **2016-619-T** Consider and take appropriate action regarding the award or rejection of bids for the Veteran's Memorial, Independence Park West parking lot adjacent to the Veteran's Memorial, and Harmony Park parking lot; and authorizing the Mayor or his designee to execute all necessary documents (Staff).
- Attachments:** [Staff Report - Veteran's Memorial and Parking Lot Bids.pdf](#)
 [TNP Letter of Recommendation for Contract Award.pdf](#)
 [Bid Tab for Parking Improvements for Veteran's Memorial and Harmony Park.pc](#)
10. **2016-623-T** Consider and take appropriate action regarding the new Trophy Club Town Hall and Police Department facility specific to the review of items that were removed from the original plan and the financial status of available funds (N. Sanders and J. Parrow).
- Attachments:** [Town Hall Funding.pdf](#)
 [Alternates - Town Hall.pdf](#)
11. **2016-621-T** Consider and take appropriate action regarding an Ordinance amending the Fiscal Year 2016-2017 Budget of the Town of Trophy Club, Texas (Budget Amendment No. 1); providing for an amendment to appropriate funds for expenditures and recognize revenue associated with operating the Fire Department; and providing an effective date (Staff).
- Attachments:** [Staff Report - Budget Amendment No. 1.pdf](#)
 [Ordinance No. 2016-47 - Budget Amendment No. 1.pdf](#)
12. **2016-625-T** Discussion of items for Future Agendas to include agenda items for consideration on the upcoming Regular Session Council Agenda for November 8, 2016 and items from the Town Council Future Agenda Items list (Staff).
- Attachments:** [November 8, 2016 Upcoming Agenda.pdf](#)
 [Items for Future Agendas updated 10-17-2016.pdf](#)

EXECUTIVE SESSION

13. [2016-624-T](#) Pursuant to the following designated section of the Texas Government Code, Annotated, Chapter 551 (Texas Open Meetings Act), the Council will convene into executive session to discuss the following:
- A) Section 551.074 Personnel Matters under Subsection (1) to discuss or deliberate the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee:
 - 1. Town Secretary Holly Fimbres (P. Shoffner and R. Rowe)
 - 2. Town Manager position search (Town Council)
 - B) Section 551.087 Deliberations regarding Economic Development Negotiations under Subsection (2) to discuss or deliberate the offer of financial or other incentives to a business prospect that the Town seeks to have locate within the territory of the Town:

Potential Projects and Incentives (Staff)

RECONVENE INTO REGULAR SESSION

14. [2016-622-T](#) Consider and take appropriate action regarding a Town Personnel Policy regarding maternity leave; discussion of same (R. Rowe and G. Reed).
Attachments: [Draft Maternity Leave Policy.pdf](#)
15. [2016-626-T](#) Consider and take appropriate action regarding the Executive Session.

ADJOURN

*** The Town Council may convene into executive session to discuss posted items as allowed by the Texas Open Meeting Act, LGC.551.071**

CERTIFICATION

I certify that the above notice was posted on the front window of the Svore Municipal Building, 100 Municipal Drive, Trophy Club, Texas, on October 20, 2016 by 6:00 p.m. in accordance with Chapter 551, Texas Government Code.

Holly Fimbres
Town Secretary/RMO

If you plan to attend this public meeting and have a disability that requires special needs, please contact the Town Secretary's Office at 682-831-4600, 48 hours in advance, and reasonable accommodations will be made to assist you.

I certify that the attached notice and agenda of items to be considered by this Board was removed by me from the front window of the Svore Municipal Building, 100 Municipal Drive, Trophy Club, Texas, on the _____ day of _____, 2016.

_____, Title: _____