



# Town of Trophy Club

100 Municipal Drive  
Trophy Club, Texas 76262

## Meeting Agenda

### Town Council

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Tuesday, October 11, 2016

7:00 PM

Svore Municipal Building Boardroom

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#### CALL TO ORDER AND ANNOUNCE A QUORUM

#### INVOCATION

#### PLEDGES

*Pledge of allegiance to the American Flag.  
Pledge of allegiance to the Texas Flag.*

#### CITIZEN PRESENTATIONS

*This is an opportunity for citizens to address the Council on any matter whether or not it is posted on the agenda. The Council is not permitted to take action on or discuss any presentations made to the Council at this time concerning an item not listed on the agenda. The Council will hear presentations on specific agenda items prior to the Council addressing those items. You may speak up to four (4) minutes or the time limit determined by the Mayor or presiding officer. To speak during this item you must complete the Speaker's form that includes the topic(s) of your statement. Topics of presentation should be limited to matters over which the Council has authority.*

#### ANNOUNCEMENTS AND REPORTS

1. [2016-578-T](#) Acting Town Manager Arata's update regarding the following; discussion and provide input regarding same (Staff).  
\*Early Voting  
\*October Events  
\*Town Hall Construction
2. [2016-579-T](#) Town Council Liaison Updates; discussion of same:  
\*Economic Development Corporation 4B, October 3, 2016  
Council Liaison - Council Member Rhylan Rowe

#### CONSENT AGENDA

*All matters listed as Consent Agenda are considered to be routine by the Town Council and will be enacted by one motion. There will not be a separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.*

3. [2016-580-T](#) Consider and take appropriate action regarding the Minutes dated September 13, 2016 (Staff).  
**Attachments:** [Draft TC Minutes September 13, 2016.pdf](#)

4. [2016-581-T](#) Consider and take appropriate action regarding financial and variance report dated August 2016 (Staff).  
**Attachments:** [Financial Report August FY15-16.pdf](#)  
[All Fund Budget Report 8.31.16.pdf](#)
5. [2016-601-T](#) Consider and take appropriate action regarding the Fourth Quarter Investment Report for Fiscal Year 2016 (Staff).  
**Attachments:** [Staff Report - Fourth Quarter 2016 Investment Report.pdf](#)  
[Fourth Quarter 2016 Investment Report.pdf](#)
6. [2016-594-T](#) Consider and take appropriate action regarding a Proclamation of the Town Council declaring November 7-11, 2016 as Municipal Court Week in Trophy Club; and providing an effective date (Staff).  
**Attachments:** [PRO 2016-11 - Trophy Club Municipal Court Week.pdf](#)
7. [2016-585-T](#) Consider and take appropriate action regarding an Interlocal Cooperation Agreement between the Town and Denton County for Public Safety Application Support and Maintenance for the Police Department; and authorizing the Mayor or his designee to execute all necessary documents (Staff).  
**Attachments:** [Staff Report - Public Safety Application Support & Maintenance ILA for PD.pdf](#)  
[FY2017 Public Safety ILA - Trophy Club PD.pdf](#)
8. [2016-602-T](#) Consider and take appropriate action regarding an Interlocal Cooperation Agreement between the Town and Denton County for Public Safety Application Support and Maintenance for the Fire Department; and authorizing the Mayor or his designee to execute all necessary documents (Staff).  
**Attachments:** [Staff Report - Public Safety Application Support & Maintenance ILA for FD.pdf](#)  
[FY2017 Public Safety ILA - Trophy Club FD.pdf](#)

## PUBLIC HEARING

9. [2016-590-T](#) Conduct a public hearing regarding amendments to the Town of Trophy Club's Code of Ordinances, amending Section 14.02.052 - General Definitions, Section 14.02.103 - Use Table and Section 14.02.252 - Sale of Alcoholic Beverages in order to amend regulations regarding the sale of alcoholic beverages in the Town. Case ADM-16-13 (Staff).  
**Attachments:** [Staff Report - Alcoholic Beverage Regulations Amendments.pdf](#)  
[Exhibit A – Proposed markups to the alcoholic beverages regulations.pdf](#)  
[Exhibit B – Area Municipal Survey of Current On-Premise Alcohol Regulations -](#)  
[Exhibit C - Ordinance No. 2016-45 PZ Alcoholic Beverage Amendments.pdf](#)

10. [2016-591-T](#) Conduct a Public hearing regarding amendments to the Town of Trophy Club's Code of Ordinances, amending Section 14.02.103 - Use Table and amending Article 14.02 - Zoning Ordinance by creating a new section to be called Section 14.02.356 - Solar Panel Systems in order to provide comprehensive standards for the construction, placement and maintenance of solar panels in the Town. Case ADM-16-14 (Staff).

**Attachments:** [Staff Report - Solar Panel Regulations.pdf](#)  
[Exhibit A – Proposed Solar Panel Regulations.pdf](#)  
[Exhibit B – Area Municipal Survey of Current On-Premise Alcohol Regulations -](#)  
[Exhibit C - Ordinance No. 2016-46 PZ Solar Panel Regulations.pdf](#)

## REGULAR SESSION

11. [2016-592-T](#) Consider and take appropriate action regarding amendments to the Town of Trophy Club's Code of Ordinances, amending Section 14.02.052 - General Definitions, Section 14.02.103 - Use Table and Section 14.02.252 - Sale of Alcoholic Beverages in order to amend regulations regarding the sale of alcoholic beverages in the Town. Case ADM-16-13 (Staff).
12. [2016-593-T](#) Consider and take appropriate action regarding amendments to the Town of Trophy Club's Code of Ordinances, amending Section 14.02.103 - Use Table and amending Article 14.02 - Zoning Ordinance by creating a new section to be called Section 14.02.356 - Solar Panel Systems in order to provide comprehensive standards for the construction, placement and maintenance of solar panels in the Town. Case ADM-16-14 (Staff).
13. [2016-582-T](#) Consider and take appropriate action regarding proposed Town Council meeting dates for November and December 2016 (Staff).
- Attachments:** [Staff Report - November and December Council Meetings.pdf](#)  
[November & December 2016 Calendar.pdf](#)
14. [2016-583-T](#) Referred Agenda Item: Consider and take appropriate action regarding the award or rejection of the proposal for Entryway Monumentation, Wayfinding, and Parks Signage for the Town of Trophy Club; and authorizing the Town Manager or his designee to execute all necessary documents (Town Council).
- Attachments:** [Staff Report - Monumentation Signages.pdf](#)
15. [2016-584-T](#) Consider and take appropriate action regarding a Resolution of the Town Council adopting an investment policy; and providing an effective date (Staff).
- Attachments:** [Staff Report - Fiscal Year 2017 Investment Policy.pdf](#)  
[RES 2016-31 - Fiscal Year 2017 Investment Policy.pdf](#)
16. [2016-603-T](#) Discussion of and provide direction to Town Staff regarding organizing and conducting an annual Memorial Day and Veterans Day ceremony; discussion of same (N. Sanders and J. Parrow).

17. [2016-587-T](#) Discussion of items for Future Agendas to include agenda items for consideration on the upcoming Regular Session Council Agenda for October 25, 2016 and items from the Town Council Future Agenda Items list, to include discussion of the below item (Staff).
- A) Item No. 3 - Detail review of the nuisance ordinance. (Rowe 4/12/2016) (1-July 12, 2016) (2-October 11, 2016)
  - B) Item No. 4 - Discussion of PD 21 (Plaza Shopping Center) related to signage specific to window signs. (Sanders 7/12/2016) (1-October 11, 2016)
  - C) Item No. 5 - Consider repealing Section 14.02.253(3)(A) related to tree houses. (Shoffner 7/12/2016) (1-October 11, 2016)
- Attachments: [October 25, 2016 Upcoming Agenda.pdf](#)  
[Items for Future Agendas updated 10-5-2016.pdf](#)

### EXECUTIVE SESSION

18. [2016-588-T](#) Pursuant to the following designated section of the Texas Government Code, Annotated, Chapter 551 (Texas Open Meetings Act), the Council will convene into executive session to discuss the following:
- A) Section 551.074 Personnel Matters under Subsection (1) to discuss or deliberate the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee:
    - 1. Town Manager position search
    - 2. Town Boards and Commissions
  - B) Section 551.071 Consultation with Attorney under Subsection (2) on a matter in which the duty of the attorney to the Governmental Body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflict with the Open Meetings Act; Section 551.087 Deliberations regarding Economic Development Negotiations under Subsection (2) to discuss or deliberate the offer of financial or other incentives to a business prospect; and Section 551.072 Deliberation regarding Real Property to deliberate the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person:

Legal advice regarding the Purchase or Transfer of Property and Economic Development Incentives

### RECONVENE INTO REGULAR SESSION

19. [2016-589-T](#) Consider and take appropriate action regarding the Executive Session.

### ADJOURN

**\* The Town Council may convene into executive session to discuss posted items as allowed by the Texas Open Meeting Act, LGC.551.071**

**CERTIFICATION**

I certify that the above notice was posted on the front window of the Svore Municipal Building, 100 Municipal Drive, Trophy Club, Texas, on October 6, 2016 by 6:00 p.m. in accordance with Chapter 551, Texas Government Code.

Holly Fimbres  
Town Secretary/RMO

If you plan to attend this public meeting and have a disability that requires special needs, please contact the Town Secretary's Office at 682-831-4600, 48 hours in advance, and reasonable accommodations will be made to assist you.

I certify that the attached notice and agenda of items to be considered by this Board was removed by me from the front window of the Svore Municipal Building, 100 Municipal Drive, Trophy Club, Texas, on the \_\_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_, Title: \_\_\_\_\_