



Town of Trophy Club

Meeting Agenda

100 Municipal Drive
Trophy Club, Texas 76262

Town Council

Tuesday, September 27, 2016

7:00 PM

Svore Municipal Building Boardroom

CALL TO ORDER AND ANNOUNCE A QUORUM

INVOCATION

PLEDGES

*Pledge of allegiance to the American Flag.
Pledge of allegiance to the Texas Flag.*

CITIZEN PRESENTATIONS

This is an opportunity for citizens to address the Council on any matter whether or not it is posted on the agenda. The Council is not permitted to take action on or discuss any presentations made to the Council at this time concerning an item not listed on the agenda. The Council will hear presentations on specific agenda items prior to the Council addressing those items. You may speak up to four (4) minutes or the time limit determined by the Mayor or presiding officer. To speak during this item you must complete the Speaker's form that includes the topic(s) of your statement. Topics of presentation should be limited to matters over which the Council has authority.

ANNOUNCEMENTS AND REPORTS

1. [2016-543-T](#) Assistant Town Manager/CFO Glickman's update regarding the following; discussion and provide input regarding same (Staff):
 - *Trophy Club Women's Club Garage Sale
 - *Community Clean-Up
 - *Town Hall Construction
2. [2016-562-T](#) Town Council Liaison Updates; discussion of same (Staff):
 - *Parks and Recreation Board, September 19, 2016
 - Council Liaison - Council Member Philip Shoffner*

CONSENT AGENDA

All matters listed as Consent Agenda are considered to be routine by the Town Council and will be enacted by one motion. There will not be a separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.

3. [2016-544-T](#) Consider and take appropriate action regarding the Minutes dated August 23, 2016 (Staff).
Attachments: [Draft TC Minutes August 23, 2016.pdf](#)

4. [2016-545-T](#) Consider and take appropriate action regarding designating Police Chief Patrick Arata to serve as Acting Town Manager in compliance with Section 4.06 of the Trophy Club Town Charter (N. Sanders and P. Shoffner).
Attachments: [Chief Arata - Acting Town Manager Letter.pdf](#)
5. [2016-563-T](#) Consider and take appropriate action regarding designating Assistant Town Manager/CFO Steven Glickman to serve as Acting Town Manager in compliance with Section 4.06 of the Trophy Club Town Charter (N. Sanders).
Attachments: [Asst Town Manager Glickman - Acting Town Manager Letter.pdf](#)
6. [2016-546-T](#) Consider and take appropriate action regarding an Ordinance of the Town Council of the Town of Trophy Club accepting and approving an Update of the Service and Assessment Plan and an Updated Assessment Roll for the Town of Trophy Club Public Improvement District No. 1 (Authorized Improvements Assessment); making and adopting findings; accepting and approving the annual Service Plan Update and Updated Assessment Roll; and providing an effective date (Staff).
Attachments: [ORD 2016-38 - Annual Updated Service and Assessment Plan for Authori:](#)

PUBLIC HEARING

7. [2016-547-T](#) Town Council to conduct a Public Hearing relative to the Service and Assessment Plan for Authorized Services (Emergency Services) for the Trophy Club Public Improvement District No. 1 (The Highlands at Trophy Club), the proposed Assessment Roll, and the levy of Special Assessments against the property in PID No. 1 and matters contained in the proposed Ordinance (Staff).
Attachments: [ORD 2016-39 - Annual Updated Service and Assessment Plan for Emerg](#)

REGULAR SESSION

8. [2016-564-T](#) Consider and take appropriate action regarding referring Item No. 5, Allocating field uses space to the various sports association leagues to include Town owned property and Beck field, from the Town Council Future Agenda Items list to the Parks and Recreation Board; discussion of same (Town Council).
9. [2016-549-T](#) Consider and take appropriate action regarding a Resolution to nominate an individual to serve on the Board of Directors of the Denton County Transportation Authority (Staff).
Attachments: [Staff Report - DCTA Board Nomination.pdf](#)
[Denton County Judge Letter.pdf](#)
[RES 2016-22 - DCTA Board Nomination.pdf](#)

10. [2016-548-T](#) Consider and take appropriate action regarding an Ordinance amending the FY 2015-2016 Budget of the Town of Trophy Club, Texas (Budget Amendment No. 2); providing for an amendment to appropriate funds related to changes to services and supplies for various departments, personnel changes, and debt service; providing for an amendment to decrease a budgeted transfer of funds; and providing an effective date (Staff).
Attachments: [Staff Report - Budget Amendment No. 2.pdf](#)
[ORD 2016-40 - Budget Amendment No 2.pdf](#)
11. [2016-561-T](#) Consider and take appropriate action regarding adoption of the contractual amount for Fire Protection Services as stipulated in the Interlocal Cooperation Agreement for Administration of Fire Protection Services; discussion of same (Staff).
Attachments: [Staff Report - MUD Fire Contractual Amount.pdf](#)
[Town-MUD Fire Contract Calculation.pdf](#)
12. [2016-556-T](#) Receive an update from Staff regarding the Fiscal Year 2016-2017 Budget; discuss of same (Staff).
Attachments: [Changes to Proposed Budget since 8-9-16.pdf](#)
[Proposed Budget - 09.22.16.pdf](#)
13. [2016-550-T](#) Consider and take appropriate action regarding an Ordinance of the Town amending Appendix A, Fee Schedule, to establish fees and rates for water and wastewater services to customers within the boundaries of Trophy Club Public Improvement District (PID) No. 1; providing that Trophy Club Municipal Utility District No. 1 Services Rules and Policies are applicable to customers within the PID No. 1; and providing a penalty and effective date (Staff).
14. [2016-551-T](#) Consider and take appropriate action regarding an Ordinance of the Town of Trophy Club, Texas adopting and approving the budget for the fiscal year beginning October 1, 2016 and ending September 30, 2017, for Trophy Club Economic Development Corporation 4B; making appropriations; providing for expenditures as allowed by applicable law; and providing an effective date (Staff).
Attachments: [ORD 2016-41 - Adopting Budget EDC 4B FY2016-17.pdf](#)
15. [2016-552-T](#) Consider and take appropriate action regarding an Ordinance of the Town of Trophy Club, Texas adopting and approving the Budget for the fiscal year beginning October 1, 2016 and ending September 30, 2017, for the Town of Trophy Club; making appropriations; providing for expenditures as allowed by applicable law; providing for filing of documents; repealing conflicting ordinances; and providing an effective date (Staff).
Attachments: [ORD 2016-42 - Adopting Budget Fiscal Year 2016-2017.pdf](#)
16. [2016-553-T](#) Consider and take appropriate action regarding an Ordinance fixing and levying Municipal Ad Valorem Taxes for the Town for the fiscal year beginning October 1, 2016 and ending September 30, 2017; directing the assessment thereof; and providing an effective date (Staff).
Attachments: [ORD 2016-43 - Fixing and Levying Municipal Ad Valorem Tax Fiscal Ye](#)

17. [2016-554-T](#) Consider and take appropriate action regarding a Resolution of the Town Council approving the tax roll of the Denton Central Appraisal District (DCAD) and Tarrant County Appraisal District (TAD) for 2016; and providing an effective date (Staff).
Attachments: [RES 2016-23 - Tax Roll Approval.pdf](#)
[Tax Breakdown.pdf](#)
18. [2016-555-T](#) Consider and take appropriate action regarding an Ordinance of the Town of Trophy Club accepting and approving a Service and Assessment Plan for Authorized Services for the Town of Trophy Club Public Improvement District No. 1 (Emergency Services) and an Assessment Roll for the Town of Trophy Club Public Improvement District No. 1 (The Highlands at Trophy Club); making a finding of special benefit to the Property in the District; levying special assessments against Property within the District; providing for payment of the assessments in accordance with law; and providing an effective date (Staff).
19. [2016-557-T](#) Discussion of items for Future Agendas to include agenda items for consideration on the upcoming Regular Session Council Agenda for October 11, 2016 and items from the Town Council Future Agenda Items list (Staff).
Attachments: [October 11, 2016 Upcoming Agenda.pdf](#)
[Items for Future Agendas updated 9-21-2016.pdf](#)

EXECUTIVE SESSION

20. [2016-558-T](#) Pursuant to the following designated section of the Texas Government Code, Annotated, Chapter 551 (Texas Open Meetings Act), the Council will convene into executive session to discuss the following:
- A. Section 551.074 Personnel Matters to discuss or deliberate the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee:
- Town Manager position search
- B. Section 551.074 Personnel Matters to discuss or deliberate the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee:
- 1) Animal Shelter Advisory Board
 - 2) Economic Development Corporation 4B
 - 3) Ethics Review Commission
 - 4) Parks and Recreation Board
 - 5) Planning and Zoning Commission
 - 6) Tax Increment Reinvestment Zoning No. 1 Board
 - 7) Zoning Board of Adjustment

RECONVENE INTO REGULAR SESSION

21. [2016-559-T](#) Consider and take appropriate action repealing the following Resolutions making annual appoints of citizens to serve on various Town Boards, Commissions and Corporation and appointing various Chairpersons and Town Council Liaisons and adopting new Resolutions making and reaffirming annual appointments to the following Boards, Commissions and Corporations, appointing various Chairpersons and Council Liaisons; and providing an effective date (Staff):
- A. Animal Shelter Advisory Board
 - B. Economic Development Corporation 4B
 - C. Ethics Review Commission
 - D. Parks and Recreation Board
 - E. Planning and Zoning Commission
 - F. Tax Increment Reinvestment Zoning No. 1 Board
 - G. Zoning Board of Adjustment
- Attachments:** [RES 2016-24 - Animal Shelter Advisory Annual Appointments.pdf](#)
[RES 2016-25 - EDC 4B Annual Appointments.pdf](#)
[RES 2016-26 - Ethics Annual Appointments.pdf](#)
[RES 2016-27 - Parks Board Annual Appointments.pdf](#)
[RES 2016-28 - P&Z Annual Appointments.pdf](#)
[RES 2016-29 - TIRZ1 Annual Appointments.pdf](#)
[RES 2016-30 - ZBA Annual Appointments.pdf](#)

22. [2016-560-T](#) Consider and take appropriate action regarding the Executive Session.

ADJOURN

*** The Town Council may convene into executive session to discuss posted items as allowed by the Texas Open Meeting Act, LGC.551.071**

CERTIFICATION

I certify that the above notice was posted on the front window of the Svore Municipal Building, 100 Municipal Drive, Trophy Club, Texas, on September 22, 2016 by 6:45 p.m. in accordance with Chapter 551, Texas Government Code.

Holly Fimbres
Town Secretary/RMO

If you plan to attend this public meeting and have a disability that requires special needs, please contact the Town Secretary's Office at 682-831-4600, 48 hours in advance, and reasonable accommodations will be made to assist you.

I certify that the attached notice and agenda of items to be considered by this Board was removed by me from the front window of the Svore Municipal Building, 100 Municipal Drive, Trophy Club, Texas, on the _____ day of _____, 2016.

_____, Title: _____