



# Town of Trophy Club

100 Municipal Drive  
Trophy Club, Texas 76262

## Meeting Agenda

### Town Council

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Tuesday, August 23, 2016

7:00 PM

Svore Municipal Building Boardroom

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#### CALL TO ORDER AND ANNOUNCE A QUORUM

#### INVOCATION

#### PLEDGES

*Pledge of allegiance to the American Flag.  
Pledge of allegiance to the Texas Flag.*

#### CITIZEN PRESENTATIONS

*This is an opportunity for citizens to address the Council on any matter whether or not it is posted on the agenda. The Council is not permitted to take action on or discuss any presentations made to the Council at this time concerning an item not listed on the agenda. The Council will hear presentations on specific agenda items prior to the Council addressing those items. You may speak up to four (4) minutes or the time limit determined by the Mayor or presiding officer. To speak during this item you must complete the Speaker's form that includes the topic(s) of your statement. Topics of presentation should be limited to matters over which the Council has authority.*

#### ANNOUNCEMENTS AND REPORTS

1. [2016-447-T](#) Town Manager Seidel's update regarding the following; discussion and provide input regarding same (Staff):
  - \*PetFest
  - \*Community Clean-Up
  - \*Town Hall Construction

#### CONSENT AGENDA

*All matters listed as Consent Agenda are considered to be routine by the Town Council and will be enacted by one motion. There will not be a separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.*

2. [2016-449-T](#) Consider and take appropriate action regarding the Minutes dated August 4, 2016 (Staff).  
**Attachments:** [Draft TC Minutes August 4, 2016.pdf](#)

3. [2016-450-T](#) Consider and take appropriate action regarding a Lease Agreement between the Town and Verizon Wireless for a wireless antenna facility located on the Town's Water Tower at 2901 Bobcat Boulevard, Denton County, Texas; and authorizing the Mayor or his designee to execute all necessary documents (Staff).  
**Attachments:** [Staff Report - Verizon Wireless Lease Agreement.pdf](#)  
[Verizon Wireless Water Tower Lease Agreement.pdf](#)
4. [2016-453-T](#) Consider and take appropriate action regarding an Interlocal Agreement between the Town and Northwest Independent School District for School Resource Officer services for Fiscal Year 2016-2017; and authorizing the Mayor or his designee to execute all necessary documents (Staff).  
**Attachments:** [Staff Report - NISD Interlocal Agreement for SRO Services.pdf](#)  
[NISD Interlocal Agreement for School Resource Officer Services.pdf](#)
5. [2016-451-T](#) Consider and take appropriate action regarding an extension to the Fiscal Year 2016 Interlocal Agreement for participation in the City of Fort Worth's Household Hazardous Waste program; and authorizing the Mayor or his designee to execute all necessary documents (Staff).  
**Attachments:** [Fort Worth Household Hazardous Waste Program Interlocal Agreement.pdf](#)
6. [2016-459-T](#) Consider and take appropriate action regarding the approval or rejection of the Trophy Club Crime Control and Prevention District (CCPD) Budget for Fiscal Year 2016-2017 submitted to the Town Council by the CCPD Board (Staff).  
**Attachments:** [Fiscal Year 2017 CCPD Budget.pdf](#)

## **PUBLIC HEARING**

7. [2016-452-T](#) Conduct the First Public Hearing for the proposed tax rate for fiscal year October 1, 2016 to September 30, 2017, and Mayor to announce the date, time and place of the vote on the tax rate (Staff).
8. [2016-476-T](#) Conduct a public hearing regarding a request to amend Ordinance No. 2002-41 P&Z, PD Planned Development District No. 25 in order to approve the signage plan for Bread Winners Cafe, on Lot 2R2, Block B, Trophy Wood Business Center, located at 3000 State Highway 114, Case PD-AMD-16-051 (Staff).  
**Attachments:** [Staff Report - Case #PD-AMD-16-051.pdf](#)  
[Exhibit A – Proposed Sign Package.pdf](#)  
[Exhibit B – Approved Site Plan Package Ordinance 2015-44 P&Z.pdf](#)  
[Exhibit C – PD 25 Regulations Ordinance 2002-41 P&Z.pdf](#)  
[Exhibit D – Location and Zoning Map.pdf](#)  
[Exhibit E – Ordinance 2016-28 P&Z.pdf](#)

**REGULAR SESSION**

9. [2016-477-T](#) Consider and take appropriate action regarding an Ordinance for a request to amend Ordinance No. 2002-41 P&Z, PD Planned Development District No. 25 in order to approve the signage plan for Bread Winners Cafe, on Lot 2R2, Block B, Trophy Wood Business Center, located at 3000 State Highway 114, Case PD-AMD-16-051 (Staff).
10. [2016-479-T](#) Consider and take appropriate action regarding approval of an Agreement for Comprehensive Land Use Plan Update Services for the Town of Trophy Club; and authorizing the Town Manager or his designee to execute all necessary documents (Staff).  
**Attachments:** [Staff Report - Comp Land Use Plan Update.pdf](#)  
[Exhibit A – Agreement for Professional Services and Scope of Work.pdf](#)  
[Exhibit B – Fee Breakdown by Task.pdf](#)  
[Exhibit C – Tentative Plan Update Schedule.pdf](#)  
[Exhibit D – Freese and Nichols Statement of Qualification.pdf](#)  
[Exhibit E – 1997 Trophy Club Comprehensive Land Use Plan.pdf](#)
11. [2016-478-T](#) Consider and take appropriate action regarding a Resolution approving a request by the Northwest Independent School District for a temporary use permit in order to allow a portable classroom building at Beck Elementary School, located at 401 Parkview Drive, Case TUP-16-008 (Staff).  
**Attachments:** [Staff Report - Case #TUP-16-008.pdf](#)  
[Exhibit A – Application.pdf](#)  
[Exhibit B – Site Plan.pdf](#)  
[Exhibit C – Safety and Security Plan.pdf](#)  
[Exhibit D – Temporary Use Regulations as of 8/10/2016.pdf](#)  
[Exhibit E – Location Maps and Aerial Exhibits.pdf](#)  
[Exhibit F – Resolution 2016-20.pdf](#)
12. [2016-473-T](#) Receive presentation from Trophy Club Municipal Utility District No. 1 regarding proposed water/sewer rate increases and tax rate increases; discussion of same (G. Lamont).
13. [2016-458-T](#) Consider and take appropriate action regarding a Resolution repealing Resolution No. 2015-13 and adopting a new Resolution making annual appointments and reaffirming existing appointments to serve on the Crime Control and Prevention District (CCPD) Board; and providing an effective date.  
**Attachments:** [RES 2016-19 - CCPD Annual Appointments.pdf](#)
14. [2016-460-T](#) Discuss and receive an update regarding Fiscal Year 2017 Budget (Staff).

15. [2016-461-T](#) Discussion of items for Future Agendas to include agenda items for consideration on the upcoming Regular Session Council Agenda for September 13, 2016 and items from the Town Council Future Agenda Items list (Staff).

Attachments: [September 13, 2016 Upcoming Agenda.pdf](#)  
[Items for Future Agendas updated 8-16-2016.pdf](#)

#### EXECUTIVE SESSION

16. [2016-471-T](#) Pursuant to the following designated section of the Texas Government Code, Annotated, Chapter 551 (Texas Open Meetings Act), the Council will convene into executive session to discuss the following:

A. Section 551.074 Personnel Matters to discuss or deliberate the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee:

- 1) Crime Control and Prevention District Board
- 2) Acceptance of Town Manager Stephen Seidel Resignation

B. Section 551.071 Consultation with Attorney under Subsection (1) when the governmental body seeks the advice of its attorney about pending or contemplated litigation and Subsection (2) for consultation with its attorney on a matter in which the duty of the attorney to the Governmental Body under the Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflict with the Open Meetings Act (551.071(1) and (2)).

Legal advice regarding fire and emergency medical services, Interlocal Agreements with the Trophy Club Municipal Utility District No. 1 for Fire Department Services and related matters.

Attachments: [Town Manager Resignation Letter.pdf](#)

#### RECONVENE INTO REGULAR SESSION

17. [2016-472-T](#) Consider and take appropriate action regarding the Executive Session.

#### ADJOURN

**\* The Town Council may convene into executive session to discuss posted items as allowed by the Texas Open Meeting Act, LGC.551.071**

**CERTIFICATION**

I certify that the above notice was posted on the front window of the Svore Municipal Building, 100 Municipal Drive, Trophy Club, Texas, on August 18, 2016 by 5:00 p.m. in accordance with Chapter 551, Texas Government Code.

Holly Fimbres  
Town Secretary/RMO

If you plan to attend this public meeting and have a disability that requires special needs, please contact the Town Secretary's Office at 682-831-4600, 48 hours in advance, and reasonable accommodations will be made to assist you.

I certify that the attached notice and agenda of items to be considered by this Board was removed by me from the front window of the Svore Municipal Building, 100 Municipal Drive, Trophy Club, Texas, on the \_\_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_, Title: \_\_\_\_\_