



Town of Trophy Club

100 Municipal Drive
Trophy Club, Texas 76262

Meeting Agenda

Town Council

Tuesday, August 9, 2016

7:00 PM

Svore Municipal Building Boardroom

CALL TO ORDER AND ANNOUNCE A QUORUM

INVOCATION

PLEDGES

*Pledge of allegiance to the American Flag.
Pledge of allegiance to the Texas Flag.*

CITIZEN PRESENTATIONS

This is an opportunity for citizens to address the Council on any matter whether or not it is posted on the agenda. The Council is not permitted to take action on or discuss any presentations made to the Council at this time concerning an item not listed on the agenda. The Council will hear presentations on specific agenda items prior to the Council addressing those items. You may speak up to four (4) minutes or the time limit determined by the Mayor or presiding officer. To speak during this item you must complete the Speaker's form that includes the topic(s) of your statement. Topics of presentation should be limited to matters over which the Council has authority.

ANNOUNCEMENTS AND REPORTS

1. [2016-419-T](#) Town Manager Seidel's update regarding the following; discussion and provide input regarding same (Staff):
 - *Aquatic Facility Schedule
 - *Town Hall Construction
 - *Lakeview Construction
 - *Street Reconstruction

2. [2016-420-T](#) Town Council Liaison Updates; discussion of same (Staff):
 - *Economic Development Corporation 4B, July 18, 2016
Council Liaison - Council Member Rhylan Rowe
 - *Parks and Recreation Board, July 18, 2016
Council Liaison - Council Member Philip Shoffner

CONSENT AGENDA

All matters listed as Consent Agenda are considered to be routine by the Town Council and will be enacted by one motion. There will not be a separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.

3. [2016-421-T](#) Consider and take appropriate action regarding the Minutes dated June 28, 2016 (Staff).
 Attachments: [Draft TC Minutes June 28, 2016.pdf](#)

4. [2016-422-T](#) Consider and take appropriate action regarding the Minutes dated July 12, 2016 (Staff).
 Attachments: [Draft TC Minutes July 12, 2016.pdf](#)

5. [2016-423-T](#) Consider and take appropriate action regarding a Utility Billing Agreement between the Town of Trophy Club and Trophy Club Municipal Utility District No. 1; and authorizing the Mayor or his designee to execute all necessary documents (Staff).
 Attachments: [Interlocal Agreement for Utility Billing Services.pdf](#)

6. [2016-424-T](#) Consider and take appropriate action regarding the award or rejection of proposals for Professional Auditing Services for the Town of Trophy Club; and authorizing the Town Manager or his designee to execute all necessary documents (Staff).
 Attachments: [Staff Report - Auditing Services.pdf](#)
 [Trophy Club Audit Engagement Letter.pdf](#)

7. [2016-425-T](#) Consider and take appropriate action regarding financial and variance report dated June 2016 (Staff).
 Attachments: [Financial Report June FY15-16.pdf](#)
 [All Fund Budget Report 6-30-16.pdf](#)

8. [2016-445-T](#) Consider and take appropriate action regarding a Resolution repealing Resolution No. 2016-14 authorizing participation in various cooperative purchasing programs and adopting a new resolution authorizing participation in various cooperative purchasing programs in accordance with the Town's Procurement Policies and Procedures authorizing execution of any and all necessary agreements for participation in the cooperative programs by the Mayor or his designee and approving related contracts and the payment of related fees in accordance with the budget; and providing an effective date (Staff).
 Attachments: [Staff Report - Cooperative Purchasing Program.pdf](#)
 [RES 2016-18 - Repealing RES 2016-14 Authorizing Participation in Coop Purch](#)

9. [2016-444-T](#) Consider and take appropriate action regarding an Interlocal Agreement between the Town of Trophy Club and the City of Roanoke for the purchase of goods and services; and authorizing the Town Manager or his designee to execute all necessary documents (Staff).
 Attachments: [Staff Report - Roanoke Purchasing ILA.pdf](#)
 [Roanoke Purchasing Interlocal Agreement.pdf](#)

PUBLIC HEARING

10. [2016-426-T](#) Conduct a public hearing regarding the Trophy Club Crime Control and Prevention District (CCPD) Budget for Fiscal Year 2016-2017 submitted to the Town Council by the CCPD Board (Staff).

11. [2016-438-T](#) Conduct a public hearing regarding amending Section 14.02.251, Temporary Uses, of the Town of Trophy Club Code of Ordinances in order to add the use of a portable classroom and provide for other amendments (Staff).

Attachments: [Staff Report - Amendments to Temporary Use Regulations.pdf](#)
[Exhibit A – P&Z proposed amendments to temporary use regulations.pdf](#)
[Exhibit B - Proposed Ordinance 2016-27 P&Z.pdf](#)

REGULAR SESSION

12. [2016-428-T](#) Introduction of Dr. Ryder Warren, the new Superintendent with Northwest Independent School District; and receive an update regarding the District and Samuel Beck Elementary; discussion of same (N. Sanders and G. Reed).

13. [2016-439-T](#) Consider and take appropriate action regarding amendments to Section 14.02.251, Temporary Uses, of the Town of Trophy Club Code of Ordinances in order to add the use of a portable classroom and provide for other amendments (Staff).

14. [2016-441-T](#) Receive update from Mayor and Town Manager related to a meeting the Town had with representatives of Trophy Club Municipal Utility District No. 1 regarding proposed water/sewer rate increases and tax rate increases; discussion of same (N. Sanders and G. Lamont).

15. [2016-442-T](#) Consider and take appropriate action regarding the design of the Veterans Memorial; receive a presentation from Teague Nall & Perkins; discussion of same (Staff).

Attachments: [2016-08-09-Veteran's Memorial - Council Packet.pdf](#)

16. [2016-440-T](#) Referred Agenda Item: Consider and take appropriate action regarding an Ordinance for a Specific Use Permit for on-premise alcohol sales in conjunction with a restaurant to be operated as part of a Holiday Inn Hotel, on Lot 3R3, Block B, Trophy Wood Business Center, located at 725 Plaza Drive, Case SUP-16-009 (Staff).

Attachments: [Staff Report - Case #SUP-16-009.pdf](#)
[Exhibit A - Application.pdf](#)
[Exhibit B - Floor Plan.pdf](#)
[Exhibit C - Location and Zoning Map.pdf](#)
[Exhibit D - Proposed Ordinance 2016-26 PZ.pdf](#)

17. [2016-427-T](#) Tabled Agenda Item: Consider and take appropriate action regarding an Ordinance amending Chapter 1, General Provisions, and Chapter 12, Traffic and Vehicles, of the Town of Trophy Club Code of Ordinances to allow golf carts to be driven on designated paths and in designated areas; and providing a penalty and an effective date (P. Shoffner and G. Reed).

Attachments: [ORD 2016-23 - Golf Cart Amendments.pdf](#)

18. [2016-429-T](#) Town Council to provide direction to Town Staff regarding the regulation of solar panels (Staff).
Attachments: [Staff Report - Solar Panels.pdf](#)
[Exhibit A - Survey of Local Community Solar Panel Requirements.pdf](#)
[Exhibit B - Federal Tax Incentive Guidelines for Solar Panels.pdf](#)
19. [2016-430-T](#) Discussion of Town Council Future Agenda Item No. 3, Discussion and action related to town garage/special/estate/moving sales, etc. (Sanders 4/28/2015) (1-July 28, 2015) (2-December 8, 2015) (3-March 8, 2016) (4-June 14, 2016) (5-September 13, 2016)
20. [2016-431-T](#) Discussion of Town Council Future Agenda Item No. 4, Establish a reserve policy for Trophy Club Park. (Sanders 5/26/2015) (1-August 25, 2015) (2-December 8, 2015) (3-March 8, 2016) (4-June 14, 2016) (5-September 13, 2016)
Attachments: [Fund Balance Policy 2016.pdf](#)
21. [2016-432-T](#) Discuss and receive update regarding Fiscal Year 2017 Budget; and Town Council to provide direction to Town Staff as related to Budget (Staff).
22. [2016-433-T](#) Consider and take appropriate action regarding a record vote on a not -to-exceed Fiscal Year 2017 Ad Valorem Tax Rate and to schedule two public hearings to meet Truth in Taxation requirements and/or as required by the Charter and related matters (Staff).
Attachments: [Staff Report - Fiscal Year 2017 Tax Rate Discussion.pdf](#)
[2016 Effective Tax Rate Worksheet.pdf](#)
23. [2016-434-T](#) Discussion of items for Future Agendas to include agenda items for consideration on the upcoming Regular Session Council Agenda for August 23, 2016 and items from the Town Council Future Agenda Items list, to include discussion of the below items:
- A) Item No. 5 - Review negotiating with the Trophy Club Municipal Utility District No. 1 to transfer the title for the land that the Annex Building is built on. (Lamont 11/10/2015) (1-February 9, 2016) (2-May 10, 2016) (3-August 9, 2016)
- B) Item No. 6 - Discussion and consideration of laws related to texting while driving inside the Town. (Reed 1/26/2016) (1-April 26, 2016) (2-August 9, 2016)
- Attachments:** [August 23, 2016 Upcoming Agenda.pdf](#)
[Items for Future Agendas updated 8-2-2016.pdf](#)

EXECUTIVE SESSION

24. [2016-435-T](#) Pursuant to the following designated sections of the Texas Government Code, Annotated, Chapter 551 (Texas Open Meetings Act), the Council will convene into executive session to discuss the following:
- A. Section 551.072 Deliberations regarding Real Property to deliberate the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person:

Trophy Club Fire Station
 - B. Section 551.074 Personnel Matters to discuss or deliberate the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee:

Trophy Club Fire and EMS Personnel
 - C. Section 551.087 Deliberations regarding Economic Development Negotiations to discuss or deliberate the offer of financial or other incentives to a business prospect that the Town seeks to have locate within the territory of the Town:

Potential Projects and Incentives

RECONVENE INTO REGULAR SESSION

25. [2016-436-T](#) Consider and take appropriate action regarding the Executive Session.

ADJOURN

*** The Town Council may convene into executive session to discuss posted items as allowed by the Texas Open Meeting Act, LGC.551.071**

CERTIFICATION

I certify that the above notice was posted on the front window of the Svore Municipal Building, 100 Municipal Drive, Trophy Club, Texas, on August 4, 2016 by 5:00 p.m. in accordance with Chapter 551, Texas Government Code.

Holly Fimbres
Town Secretary/RMO

If you plan to attend this public meeting and have a disability that requires special needs, please contact the Town Secretary's Office at 682-831-4600, 48 hours in advance, and reasonable accommodations will be made to assist you.

I certify that the attached notice and agenda of items to be considered by this Board was removed by me from the front window of the Svore Municipal Building, 100 Municipal Drive, Trophy Club, Texas, on the _____ day of _____, 2016.

_____, Title: _____